

**SUDBURY DISTRICT SECONDARY SCHOOLS' ATHLETIC ASSOCIATION  
GOVERNANCE – REGULATIONS TABLE OF CONTENTS**

*Art. Section*

**A PURPOSE – Page 1**

**B DEFINITIONS – Page 1**

**C GUIDELINES FOR INTERSCHOOL ATHLETICS – Pgs 2-3**

- 1 Program Rationale
- 2 Statement of Goals
- 3 Promote Social and Emotional Development

**D AFFILIATE SCHOOL PARTICIPATION – Pages 3-4**

- 1 Participating Affiliate Schools
- 2 Affiliate School Fees

**E COMPETITION CATEGORIES – Pages 5-6**

- 1 Goals and Objectives
- 2 Statement of Intent
- 3 Invitational Competition
- 4 Exhibition Competition
- 5 Official Competition

**F COMPETITION RULES AND REGULATIONS – Pgs 7-9**

- 1 Scheduling
- 2 Officials
- 3 Non-Teacher Coaches
- 4 Recognition and Compensation of Coaches
- 5 Coaching by Program Leaders
- 6 Certification
- 7 Out of Town and Overnight Trips

**G BOARD DUTIES AND RESPONSIBILITIES – Pgs 9-10**

- 1 General
- 2 Secretary/Administrator
- 3 Treasurer
- 4 Program Leaders
- 5 Principals' Representatives
- 6 Vice Principals' Representatives
- 7 Directors-at-Large

**H SPORT COMMITTEES – Pgs 11-12**

- 1 Structure
- 2 Duties
- 3 Meetings
- 4 Student-Coaches
- 5 PE Safety Guidelines

*Art. Section*

**I CONVENER DUTIES – Pages 12-16**

- 1 General
- 2 Scheduling
- 3 Budgeting
- 4 Communications
- 5 Convener Rotational List Responsibilities

**J AMENDMENTS TO REGULATIONS – Pgs 16-17**

- 1 Member Meetings
- 2 Amendments to the Regulations
- 3 Amendments to the Playing Regulations

**K FINANCES – Pages 17-19**

- 1 Playoff and Championship Funding
- 2 Dropping out of League
- 3 Game Forfeiture
- 4 Competition/Mini-Meet Awards
- 5 Distribution of Sport Committee Profits
- 6 Conveners' Honoraria

**L ELIGIBILITY – Pages 19-22**

- 1 Conflict with Non-School Clubs
- 2 Attendance Requirement
- 3 Eligibility for Play-Offs
- 4 Playing in a Higher Division
- 5 Suspension from School
- 6 Eligibility List
- 7 Over-Age Players
- 8 Other Ineligibilities
- 9 Professional Athletes
- 10 Age Classifications
- 11 Exceptions to Age Classifications
- 12 Regulations Regarding Age Classifications
- 13 OFSAA Eligibility
- 14 Scoresheet Use
- 15 Recruiting Policy

**M TRANSFER POLICY – Pages 23-25**

- 1 General
- 2 Transfer Committee
- 3 Student Responsibility
- 4 Procedures - Outgoing School
- 5 Procedures – Receiving School
- 6 Approval Procedure

**SUDBURY DISTRICT SECONDARY SCHOOLS' ATHLETIC ASSOCIATION  
GOVERNANCE – REGULATIONS TABLE OF CONTENTS**

*Art. Section*

**N PROTESTS – Pages 26-30**

- 1 The Protest Committee
- 2 Duties of the Protest Committee
- 3 Procedures
- 4 Hearings
- 5 Hearings Procedures
- 6 Feedback

**O UNSPORTSMANLIKE CONDUCT – Pgs 30-32**

- 1 Contravention of Regulations
- 2 Coach Behaviour
- 3 Player or Coach Ejection
- 4 Ejection Protocol
- 5 Unacceptable Language
- 6 Noise Makers
- 7 Coach and Officials Game Report
- 8 Ceremonies Protocol

**P SCHEDULING – Pages 32-35**

- 1 Schedule Requirements
- 2 Changes to Schedule
- 3 Late Entry
- 4 Number of Games Per Week
- 5 Declaring Up
- 6 Sanctioning of New Sports
- 7 Play-Offs
- 8 Commitment to Participate at NOSSA
- 9 Challenge Matches
- 10 Reporting of Results
- 11 Procedure to Host an OFSAA Championship

**Q RECRUITMENT- Pages 36-37**

- 1 Definition
- 2 Rationale
- 3 Indicators and Inducements for Athletic Purposes
- 4 Grade 8 Recruitment
- 5 Violations

**R SCHOOL COLOURS, TEAM NAME, CLASS – Page 38**

**S LEAGUE SPORT SCHEDULE GUIDELINES – Page 39**

*Art. Section*

**T SPONSORSHIP – UNIFORMS – Page 40**

- 1 General
- 2 Policy
- 3 Commercial Sponsorship Criteria
- 4 Placement Guidelines

Appendix “A” – SDSSAA Formal Complaint Form – Pg 44

Appendix “B” – SDSSAA/OFSAA Transfer Appeal Form –  
Pg 45-53

## SUDBURY DISTRICT SECONDARY SCHOOLS' ATHLETIC ASSOCIATION (SDSSAA)



### REGULATIONS

#### A) PURPOSE

These Regulations relate to the governing rules and playing regulations of the Association (SDSSAA) as it relates to sport competitions and activities. These Regulations complement the Bylaws of the Association, which relate to its corporate governance, and are superseded by the Bylaws.

Districts of the Association shall remain autonomous in dealing with matters of concern to their own school boards, provided that the Regulations of SDSSAA are not contravened.

#### B) DEFINITIONS

The following terms have these meanings in these Regulations:

- a) *Association* – the Sudbury District Secondary Schools' Athletic Association (SDSSAA).
- b) *Board* – the Board of Directors of the Association.
- d) *Days* – days including weekends and holidays.
- e) *Delegate(s)* – individual(s) appointed to represent a Member School at a meeting of Members and vote on behalf of that Member School.
- f) *Director* – an individual elected or appointed to serve on the Board pursuant to these Bylaws.
- g) *District* – a regional area and body that consists of Members and is a sub-section of the Association.
- h) *FTE* – Full-Time Equivalent/Enrolment.
- i) *Member* – A secondary school that is within the defined Districts of the Association and which meets the requirements of membership as stated in the Bylaws.
- j) *NOSSA* – the Northern Ontario Secondary School Association.
- k) *OFSAA* – the Ontario Federation of School Athletic Associations.
- l) *Ordinary Resolution* – a resolution passed by a majority of the votes cast on that resolution or consented to by all voting Members entitled to vote on that resolution.
- m) *Playing Regulations* – sport specific rules of play at the various competitions and activities sanctioned by the Association.
- n) *Regulations* – the governing rules and playing regulations of the Association as it relates to sport competitions and activities between Members.

## C) GUIDELINES FOR INTERSCHOOL ATHLETICS

### **SECTION 1 – PROGRAM RATIONALE**

SDSSAA recognizes that in the pursuit of athletic excellence there is a definite risk of over-emphasizing the required training element inherent in athletics at the expense of the educational component. There is no disputing that the requirements for physical conditioning and regulated practice by athletic participants is a necessary part of the training function common to any education system. However, mere training to develop mastery of skill is, of itself, insufficient grounds on which to justify the inclusion of athletics in education.

For education implies, at the very least, the development of the student's understanding and appreciation of, not only sport itself, but also, the unique personal experience that comes from participation.

Consequently, the interscholastic programs should exist for the enrichment of the athlete rather than for the athlete existing for the benefit of the programs.

The goals that appear below reflect this fundamental premise.

### **SECTION 2 – STATEMENT OF GOALS FOR INTERSCHOOL ATHLETICS**

The goals of the interschool competitive sport program are:

1. To provide a place for all within the limitations of financial and personnel resources:
  - i. A variety of sports or activities, appropriate to various interests, degrees of physical power, and stages of development, experience and skill, should be provided.
  - ii. There should be adequate equipment and facilities for all.
  - iii. There should be qualified leadership for the entire program.
  - iv. The superior performers should not be exploited in such a way as to detract from the ordinary performer.
2. To promote physical well being:
  - i. The rules of healthful living should be taught in connection with activities.
  - ii. No contestant should be permitted or encouraged to sacrifice his or her physical well-being, either in competition or in training.
  - iii. Every precaution to prevent accidental physical injury should be exercised and provision should be made to obtain prompt emergency service in the event of a serious injury at practice or in a game at any time of day or night.
  - iv. Coaches should be models of the exemplary behaviour they espouse to their players.

3. To promote the sound social and emotional development of the participants:
- i. The coach, the individual athlete, and the team should make every legitimate effort to win their games. They should practice with purpose and train with dedication. They should play with intensity and desire according to the rules and ethics of healthy sport competition. They should play to win, but not at all cost. When the contest is over, they should accept the victory or the defeat with natural emotional reactions, but they do not regard losing as "the end of the world." Neither do they gloat over opponents whom they have defeated. Emotional control should be stressed.
  - ii. Recreational values should be maintained. Players should enjoy participating in the practices and in the games. Basically, sports should be fun.
  - iii. Respect for academic and other worthwhile interests should be cultivated. Participation in sports should be scheduled with due consideration to other responsibilities of the participant.
  - iv. The individual should be helped to find satisfaction in socially desirable behaviour and dissatisfaction in poor sportsmanship.
  - v. Respect for and friendliness toward, the opponent should be encouraged!
  - vi. Leadership that sets good examples in habits, attitudes, and conduct should be provided.
  - vii. Material rewards with monetary value shall not be offered for winning or participating.
  - viii. The contestant should be helped to see how desirable conduct in athletic contests is similar to that in other phases of life.

#### **D) AFFILIATE SCHOOL PARTICIPATION**

A secondary school from outside the Association wishing to participate in a specific activity of the SDSSAA must be approved at an Association meeting after consultation with the principals' associations.

The SDSSAA may then, at its discretion, permit a secondary school from outside its jurisdiction to enter a league within the SDSSAA only when an opportunity to participate in that sport does not exist within their present association. Should the outside District subsequently organize competition in the sport involved, then the school must return to competition within their District.

***Affiliate schools participating in SDSSAA sports and activities are not considered to be Members of the Association, however they must adhere to the Regulations, Playing Regulations, Policies and Guidelines of the Association as it relates to their participation in SDSSAA activities.***

#### **SECTION 1 - PARTICIPATING AFFILIATE SCHOOLS**

The following schools have been accepted to participate in SDSSAA for the sports indicated below. This participation will be permitted until such time as the school indicates it is no longer interested in participating, or if activity in the sport involved resumes in its host district.

SPORT	SCHOOLS (DATES ACCEPTED)			
Badminton	Barrydowne (12/11)			
Bowling	Barrydowne (12/11)			
Cross Country	Barrydowne (12/11)			
Curling	Barrydowne (12/11)			
Flag Football	Espanola (17/06)			
Jr Football	Timmins (05/08)			
Golf	Barrydowne (12/11)			
Gymnastics	Manitoulin (12/06)	Franco-Ouest (12/09)	Espanola (12/09)	Barrydowne (12/11)
	ES Northern (17/01)			
Boys Hockey	Espanola (06/98)	Manitoulin (06/98)		
Girls Hockey	Espanola (06/98)	Manitoulin (06/99)		
Alpine Ski	Espanola (06/98)	Barrydowne (12/11)	Manitoulin (12/13)	
Nordic Ski	Espanola (06/98)	Barrydowne (12/11)	Manitoulin (12/15)	
Boys Slo-Pitch	Espanola (05/08)	Franco-Ouest (05/08)	Barrydowne (12/11)	Jeunesse-Nord (17/05)
	Manitoulin (04/24)			
Girls Slo-Pitch	Espanola (04/00)	Franco-Ouest (04/07)	Barrydowne (12/11)	Manitoulin (04/24)
Boys Jr Soccer	Espanola (06/00)			
Boys Sr Soccer	Espanola (12/02)			
Girls Soccer	Espanola (06/00)			
Swimming	Espanola (06/04)	Franco-Cité (06/06)	NDA (12/09)	ELSS (04/11)
Swimming	Barrydowne (12/11)			
Tennis	Barrydowne (12/11)			
Track & Field	Barrydowne (12/11)			
Track Relays	Barrydowne (12/11)			
Wrestling	Barrydowne (12/11)			

## **SECTION 2 - AFFILIATE SCHOOL FEES**

Affiliate schools are not eligible for participation in SDSSAA activities if any portion of fees owing from previous seasons are outstanding.

Schools from outside the membership of the SDSSAA that are permitted to participate in SDSSAA leagues will be charged an affiliation fee which may be calculated as follows:

Nominal fee (\$50) + Activity Fee (fee based on levels of participation)

Activity Fee will be calculated as follows:

#sports entered		school enrolment		total Association cost
-----	x	-----	x	incurred from
total #sports offered		total school enrolment		previous school year
by SDSSAA		all SDSSAA schools + affiliates		

## **E) COMPETITION CATEGORIES**

### **SECTION 1 – GOALS AND OBJECTIVES**

The objective of the Association shall be to encourage and promote sound athletic competition and good sportsmanship among the students of the secondary schools in the following categories of competition:

1. Invitational competition
2. Exhibition competition
3. Official competition

### **SECTION 2 – STATEMENT OF INTENT**

- a) All sport competition between member schools must be approved by, and operated under the direction of, this Association. All SDSSAA regulations shall apply for each of the categories of competition.

### **SECTION 3 – INVITATIONAL COMPETITION**

- a) An event/tournament run by a school or sport committee to provide additional competition. A teacher wishing to organize an invitational tournament must follow the guidelines below:
  - i. The principal must approve the hosting of the tournament.
  - ii. Tournament dates, format and entry fees must be announced at the sport committee meeting pre-season meeting.
  - iii. The selection of the participating school shall be at the discretion of the convener.
  - iv. A financial report must be submitted to the program leader.

### **SECTION 4 – EXHIBITION COMPETITION**

This can be a single contest between two schools arranged between the two coaches or it may be an organized tournament or league competition between three or more schools in which the participating schools share all the costs of organizing and operating the contests.

A teacher wishing to organize an exhibition tournament or league must submit the following information to the coordinator. If all items are complete, the Board may approve the request:

- i. Name of the convener (approved by the principal)
- ii. A set of playing regulations
- iii. An estimate of officials' costs, if applicable.
- iv. An estimate of other costs, if any
- v. Times and dates of the tournament competition.
- vi. Starting and finishing dates plus play-off format for league competition.

- vii. Competition must be open to all member schools.
- viii. All costs including officials, awards and facilities will be charged back to participating schools.
- ix. A convener's report and financial report must be submitted to the next association meeting.

## **SECTION 5 – OFFICIAL COMPETITION**

Official sports are those that lead to association championships and may progress to NOSSA and OFSAA championships.

New or exhibition sports may become official athletic association activities when the convener submits a motion, at any time after the first year, to a general or annual meeting of the Association. The motion must be approved and be accompanied by the following information:

- i. Name of the convener.
- ii. A complete set of playing regulations
- iii. The number of medallions required for the championship.
- iv. The wording for the championship banner.
- v. An estimate of officials' costs, if applicable
- vi. An estimate of sport committee costs, if applicable.

Official sports will have access to the following association awards and Board budgets:

- i. Championship medallions and banners
- ii. The convener will receive an honorarium as per (K)(4) of these Regulations.
- iii. Board of Education schools will receive approximately 50% of their officials' costs and championship teams can apply for funding to help defray the cost of transportation and coaches' expenses to NOSSA and OFSAA events.

## **F) COMPETITION RULES AND REGULATIONS**

Program leaders and coaches should engender respect for the rules and policies under which interschool athletics is conducted. If it is felt that Competition Rules or Playing Rules are not realistic or viable, then the changes should be discussed and approved by the respective Sport Committee. Changes relating to the technical and operational aspects of the sport will then be included in the Playing Regulations for the following year.

Changes relating to any aspect of the Constitution must be approved by the Association.

- i. Playing regulations can be changed by majority vote of coaches at post-season sport committee meetings.
- ii. Changes to Constitution at Annual meeting.



## **SECTION 1: SCHEDULING**

- a) Dates for the start of organized practice at the beginning of the season should be established for each sport.

## **SECTION 2: OFFICIALS**

- a) The officials organizations should be invited to send a representative to all sport committee meetings.
- b) As a condition of entry into association leagues, each team shall arrange for an official to do a rules workshop with the players prior to the start of the season.

## **SECTION 3: NON-TEACHER COACHES**

Schools are recommended to consider the following procedures and adopt policies regarding the services of a non-teacher coach as is relevant to their school situation.

- a) Applicant undergoes an orientation session with the school Program Leader and Principal which:
  - highlights SDSSAA Coaching and Athlete Code of Ethics;
  - reviews coaching philosophy of school;
  - outlines school policies with respect to academic eligibility;
  - details SDSSAA Transfer and Eligibility Policies and Procedures;
  - reviews school disciplinary policies;
  - reviews SDSSAA ejection protocol for both coaches and athletes;
  - confirms Board policies with respect to supervision, safety and travel;
  - reviews use of keys and equipment;
  - reviews scheduling and practice times
- b) Applicant supplies two letters of reference.
- (c) Applicant agrees to attend a pre-season and post-season coaches' meeting of school and association coaches.
- (d) Applicant has completed or will agree to seek Level I theory and technical of National Coaches Certification Program.
- (e) Applicant agrees to have a criminal record check done by the school.
- (f) Applicant agrees to a process for monitoring of their coaching activities - seasonal review.
- (g) Applicant agrees to process for resolving issues along with appropriate disciplinary actions by school.
- (h) Applicant agrees to a specific contract of coaching which is signed by both parties.
- (i) **If No Coach Available:** When a competent, qualified coach is not available for a team or activity, the school must withdraw from competition, at least temporarily. Students, parents and administrators should be educated regarding the voluntary nature of coaching. There presently exists a pressure to continue a program even when the person assuming responsibility has very little experience and training for the job.

- j) There are sources of competent coaching personnel in the community:
  - i) Laurentian University P.E. Students.
  - ii) Cambrian College Students.
  - iii) Local sport governing bodies.
  - iv) Parents.

#### **SECTION 4: RECOGNITION AND COMPENSATION OF COACHES**

Since coaches volunteer their time and services for the benefit of students in the after-school program, they should be supported and renumeralated in as many ways as possible. The following are some of the ways administrators and departments could make it happen:

- i. Provide mileage for use of personal vehicle.
- ii. Cover the cost of necessary expenses for meetings and other scheduled events.
- iii. Provide some school time for workshops and certification courses.
- iv. Fund attendance at athletic banquets, coaches breakfast meetings, etc.
- v. Provision of an item(s) of clothing necessary for coaching their specific sport.
- vi. Ensure that coaches receive recognition for services provided.
- vii. Reduction of teacher workload. When possible, teacher supervision of cafeteria, examinations, etc. could be reduced.

#### **SECTION 5: COACHING BY PROGRAM LEADERS**

The program leaders' first priority must be to provide a broad based organized and effective program. When time permits, the program leader should consider coaching a sport or assuming some other responsibility for intramurals or convenership of a sport.

#### **SECTION 6: CERTIFICATION**

Programs will be made available and funded by the Board. All coaches should be encouraged to attend these certification courses.

New coaches without a physical education background and with no coaching experience in the sport should be required to have minimum qualifications of Level I - Theory and Technical.

#### **SECTION 7: OUT OF TOWN AND OVERNIGHT TRIPS**

Each school should have written guidelines and procedures including an information letter to parents indicating what, who, when and how as well as requesting parental permission.

The principal, in cooperation with his physical education department head, has the final responsibility for students and teacher/coach conduct at athletic games and contests.

Since the coach and player behaviour on the sidelines influences, to a significant extent, the behaviour of spectators, it is extremely important, therefore, that the example of coach and player be exemplary at all times.

The following areas require specific attention if student spectators are to benefit from their participation at athletic events:

- i. In-school education re spectator behaviour.
- ii. Responsibility for spectators at athletic events.
- iii. Inappropriate conduct.
- iv. Security personnel – responsibilities.

## **G) BOARD DUTIES AND RESPONSIBILITIES – SPORT ACTIVITIES**

The items outlined below are not a complete list of Board duties and responsibilities, but reflect Board duties and responsibilities as it pertains to the sport activities of SDSSAA.

### **SECTION 1 - GENERAL**

- a) The supervision of all committees.
- b) Administer the policies of the Association.
- c) To rule on situations not specifically covered by the governing documents of SDSSAA.
- d) To conduct an immediate review of a sport in a particular age group or division (wherever applicable) in the event of the following:
  - i. Team Sports - a sport enters 3 teams or less,
  - ii. Individual Sports - entries involve 3 schools or less and/or consist of fewer than 100 participants.
- e) The Board Review will then determine the status of the sport (eg. discontinued for that season, amalgamate age group or division with another age group or division, etc.)

### **SECTION 2 – SECRETARY/ADMINISTRATOR**

- a) To send notices and pertinent information to conveners and department heads.
- b) To review with coaches the guidelines re player and spectator behaviour, coaches code of conduct and Committee procedures.
- c) To receive and distribute all sport schedules
- d) To act on all reports or protests.

**SECTION 3 – TREASURER**

- a) To coordinate financial matters of the Association.
- b) To deposit funds and make expense payments related to sports activities.
- c) To collect affiliate school participation fees.
- d) To receive sport committee estimates of costs from the pre-season meetings and to pay these costs upon approval of the Board.
- e) To distribute Sport Committee profits.

**SECTION 4 – PROGRAM LEADERS' RESPONSIBILITIES**

- a) To prepare the calendar of tournaments and dates.
- b) To notify coaches of dates of pre and post season meetings.
- c) To provide coaches with a list of dates when their facility is not available for competition.
- d) To approve the Confirmation of Participation form.
- e) To inform the principal of the number of games per team, the length of schedules, the number of exhibition games, the problems related to coaching personnel and other program developments.
- f) To cooperate with the principal to encourage teaching staff to volunteer for coaching assignments.
- g) To submit the names of non-teaching coaches to the principal for approval.
- h) In consultation with the coach, confirm that each athlete is an eligible representative of the school.

**SECTION 5 – PRINCIPALS' REPRESENTATIVES RESPONSIBILITIES**

- a) To approve, in consultation with the program leader, the sports to be entered by school teams (depending on facilities, finances, equipment coaching personnel and student interest).
- b) To ensure, with the assistance of the program leader, that students and coaches are familiar with, and abide by, the Association objectives, guidelines policies, code for players and coaches, and the recommendations re Crowd Control.
- c) To chair the negotiation meetings with officials re: fee contracts
- d) To be liaison person on the Transfers Committee and to report back to the Board.
- e) To interview, with the program leader, all non-teaching coaches {Refer to F(4) of these Regulations}.

**SECTION 5 – VICE PRINCIPALS' REPRESENTATIVE RESPONSIBILITIES**

- a) To serve as chair of the Protests Committee.

**SECTION 6 – DIRECTORS-AT-LARGE RESPONSIBILITIES**

- a) To update the list of conveners rotational order for each sport.
- b) To update the conveners and recorders lists for the annual meeting.

## H) SPORT COMMITTEES

### **SECTION 1 - STRUCTURE**

There shall be a committee for each sport consisting of:

- i. the convener, who must be a teacher or a person approved by the Board. The convener shall act as chair of the committee.
- ii. a recorder who will take minutes of the meetings and submit them to the Secretary/Administrator's office for typing and distribution. For all sports, a Program Leader, Board Member or a Regulations-knowledgeable designate shall be assigned to the Sport Committee to act as a recorder at the pre and post season meetings.
- iii. a coach from each team competing in the sport.
- iv. an officials' representative, where applicable.

### **SECTION 2 – DUTIES**

- a) Sport Committees shall convene for pre-season and post-season meetings as scheduled at the annual meeting.
- b) At the pre-season meeting, the committee shall:
  - i. discuss and approve play-off arrangements
  - ii. review guidelines re player and spectator behavior, coaches code of conduct and rule changes.
  - iii. review relevant NOSSA and OFSAA regulations.
  - iv. share sport committee duties and responsibilities as requested by the convener.
  - v. for league sports, approve arrangements for the athlete, coach, officials clinic.
- c) At the post-season meeting the committee shall:
  - i. evaluate the season.
  - ii. recommend changes for the following year for SDSSAA, NOSSA. and OFSAA Regulations and Playing Regulations.
  - iii. select a convener for the next season.
- d) With the exception of sports that host post season meetings within their competition, that motions for consideration at each sport's post season meeting be required to be submitted through the convener a minimum of ten (10) days prior to the meeting. The convener will then compile the information and forward to all coaches. If no motions are received, the post season meeting may be cancelled at the convener's discretion. Motions that are presented for consideration at sport committee post meetings within the ten day time period will require 2/3 majority of those in attendance with proper voting authority to pass.

### **SECTION 3 – MEETINGS**

- a) At Sport Committee meetings each team shall have one (1) vote via their coach.

**SECTION 4 – STUDENT COACHES**

- a) When a team is coached by a high school student, there must be a teacher present at all games. Failure to have a staff member will result in the forfeiture of the game.

**SECTION 5 – PE SAFETY GUIDELINES**

- a) Member schools are expected to review and follow the most recent version of the Physical Education Safety Guidelines as they relate to interschool athletics.

**I) CONVENER DUTIES****SECTION 1 - GENERAL**

- a) To chair their sport committee meetings.
- b) Appoint sub-committees or assign special duties to individual members as required.
- c) To arrange for officials when applicable.
- d) To present the respective trophies and medals to championship teams and consolation ribbons at the final tournament/game.
- e) To submit a written report (form available in **handbook section 7 - forms**) including a financial statement, to the next regular association meeting following the conclusion of their sport.
- f) To be familiar with the following items:
  - i. Amendments to the Regulations and Playing Regulations
  - ii. Distribution of Sport Committee Profits
  - iii. Eligibility
  - iv. Protests, Appeals and Transfers
  - v. Unsportsmanlike Conduct
  - vi. Scheduling
  - vii. Your Sport Schedule Guidelines
- g) To update championship records for post-season meeting.

**SECTION 2 - SCHEDULING**

- a) Schedule and conduct contests in their sport in strict adherence to the Regulations and Playing Regulations and Guidelines. Convener's decisions are binding on all participating schools and coaches.
- b) Make all necessary arrangements where contests are held in stadia, gymnasias, swimming pools, trails, or any other facilities that do not belong to competing schools. Arrange for security when crowd control is a concern.
- c) To ensure that the schedule is balanced with respect to the number of trips away and at home.
- d) To ensure that schedule changes are made only as outlined in Section (P) of these Regulations.

- e) Use the blank Schedule Change Form (see Handbook) to send changes to:
  - i. the coaches involved
  - ii. the referee-in-chief
  - iii. the Secretary/Administrator
  - iv. the media

### **SECTION 3 - BUDGETING**

- a) To establish a budget sufficient to cover the necessary costs of the sport if the sport is going to incur expenses other than the allotted officials and award costs.
- b) To submit this budget estimate to the Board at the pre-season meeting for approval.

### **SECTION 4 - COMMUNICATIONS**

- a) To keep an accurate and up-to-date account of the results of their sport and to periodically notify member teams of the standings.
- b) To notify the teams involved in the play-offs.
- c) To notify the Secretary/Administrator regarding all protests, disputes and misconduct reports.
- d) To submit a copy of each eligibility form to the Secretary/Administrator prior to or by the first day of competition.
- e) To remind the referee-in-chief that if an official has an established relationship (school, family, etc.) with someone on the team they shall not be assigned to officiate the game without the express approval of the opposing coach.
- f) In the case of an adult from the community coaching a team, the convener shall send copies of all information pertinent to the sport to both the community coach and the Co-Curricular program leader.
- g) To inform coaches of league sports that part of the cost for extra transportation when officials do not show for a game will be charged to the sport committee and part will be charged to the officials as a penalty fee.

### **SECTION 5 - CONVENER ROTATIONAL LIST RESPONSIBILITIES**

- a) A list indicating the order in which schools will convene is located in Article 6 of this handbook. If all schools have at least one convenership, then the first school that has fewer convenerships than the number listed in Item 5.3 shall assume the convenership.
- b) These lists are to be used when the current convener resigns and there is no volunteer for the following year. In this case, the school at the top of the list (the school must be participating in that particular sport) shall be responsible for convening for the next season.
- c) The number of convenerships per school can be limited to the following: (i.e., the school may choose to convene more than this number, but they can also decline a convenership if the total is greater than the number below.
  - i) 1000 + student population - 4 convenerships
  - ii) 600-999 student population - 3 convenerships
  - iii) 600 student population - 2 convenerships

- d) In the year that a new school assumes the convenership, the year-end reports shall request that the school name be placed at the bottom of the list.
- e) A school which refuses the convenership shall be ineligible for competition in that sport the following year unless extenuating circumstances warrant their participation. The final decision on this should be left to the Board or a Committee.
- f) NOSSA Convenership: If the SDSSAA convener chooses not to convene NOSSA and there is no volunteer, then the first eligible school at the top of the list shall be responsible.

### CONVENER ROTATION LIST – 2024-2025

#### FALL SPORTS

Boys Base.	GBB Div I	GBB - Div II	GBB - Nov	XC Run	XC Relay	FB - Jr/Sr	FB - Flag	Golf	Mt. Bike	Swim.	BVB - Nov	BVB - A&B
ESM	CND	HAN	MMA	SBS	CND	LAS	LCS	SSS	LAS	MMA	LEP	LCS
HOR	BAC	SBS	SAC	BAC	CVD	LCS	BAC	MMA	CON	LCS	HAN	SCC
RVF	MMA	SCC	BAC	CVD	CON	CND	SSS	SCC	HOR	LEP	ESM	CND
SCC	LCS	RVF	ESM	CON	BAC	LEP	CVD	SBS	LIV	HAN	SSS	RVF
SBS	HAN	MMA	CHA	HAN	HAN	SSS	SBS	CVD	ESM	LAS	CON	CVD
SAC	CVD	CVD	CVD	SAC	CHA	SAC	HAN	RVF	SCC	SBS	RVF	CON
CHA	CON	LCS	CON	LIV	ESM	ESM	BAC	SAC	CVD	SSS	HOR	SBS
LEP	LIV	CND	HAN	HOR	SSS	BAC	ESM	LIV	SSS	CHA	SAC	LIV
LAS	ESM	LEP	RVF	LAS	RVF	CHA	CHA	LCS	BAC	CVD	CND	BAC
SSS	HOR	CON	LIV	LEP	HOR	CVD	RVF	BAC	RVF	RVF	BAC	ESM
LCS	RVF	LIV	HOR	RVF	SCC	HAN	SAC	CHA	SAC	SAC	CVD	HOR
HAN	SCC	RVF	LCS	SSS	SBS	RVF	HOR	ESM	SBS	BAC	SBS	LEP
CVD	SBS	CHA	SBS	CND	SAC	LIV	SCC	HOR	MMA	ESM	LAS	HAN
CON	SAC	SSS	CND	ESM	MMA	HOR	MMA	CON	LEP	HOR	LIV	SAC
LIV	CHA	LAS	SCC	MMA	LIV	SBS	CND	HAN	LCS	LIV	LCS	CHA
BAC	LEP	BAC	LEP	SCC	LAS	SCC	LEP	LAS	CND	CND	CHA	LAS
	LAS	ESM	LAS	CHA	LCS	CON	CON	CND	HAN	CON	SCC	SSS
	SSS	HOR	SSS	LCS	LEP		LAS	LEP	CHA	SCC		



**WINTER SPORTS**

BAD	BB-B	CURL	HOCK	HOCK	ALP	SNO- BRD	NORD	VB-G	VB-G	VB-G	WRE
			GIRLS	BOYS	SKI		SKI	Nov	Div I	D-II	
CON	SAC	BAC	LAS	LCS	SAC	LEP	LAS	SCC	SCC	CHA	LIV
HAN	SCC	ESM	CND	LIV	LIV	SCC	CVD	BAC	CND	LAS	CND
RVF	LCS	CON	LCS	LEP	CND	MMA	HOR	CHA	SSS	LCS	HOR
SAC	LEP	CHA	LIV	ESM	SSS	LAS	CND	CVD	RVF	BAC	HAN
SBS	SSS	RVF	SAC	SSS	HOR	SBS	SCC	ESM	SAC	MMA	SAC
LIV	CND	HOR	MMA	BAC	LAS	LCS	MMA	CND	LCS	CON	CHA
CHA	SBS	SSS	BAC	CND	CVD	CND	CON	SSS	MMA	LEP	LEP
BAC	BAC	CVD	CHA	LAS	BAC	LIV	HAN	RVF	CON	HAN	LAS
LCS	CHA	LAS	CVD	RVF	HAN	ESM	BAC	SAC	LEP	LIV	BAC
LEP	LIV	SAC	SSS	HAN	RVF	SAC	CHA	CON	BAC	CVD	RVF
ESM	ESM	LCS	RVF	SAC	CHA	CHA	SBS	HOR	SBS	HOR	SBS
MMA	HAN	HAN	CON	ESM	ESM	BAC	RVF	HAN	HAN	CND	SCC
SCC	CVD	CND	HOR	CVD	LEP	HAN	SAC	LIV	LIV	SCC	CON
CND	HOR	LIV	HAN	CHA	CON	SSS	SSS	SBS	CVD	RVF	CVD
HOR	CON	MMA	SCC	HOR	SBS	RVF	LEP	MMA	ESM	SBS	LCS
SSS	RVF	SCC	SBS	SCC	SCC	CVD	LIV	LEP	HOR	SSS	SSS
LAS	LAS	SBS	LEP	CON	LCS	CON	ESM	LCS	CHA	SAC	ESM
CVD		LEP	ESM		MMA	HOR	LCS	LAS	LAS	ESM	MMA

**SPRING SPORTS**

GYMN	Slo-P	Slo-P	Tennis	T&F	T&F	SOCC	SOCC
	Girls	Boys		Relay		Jr/Sr Boys	Girls
MSS	ESM	ESM	LEP	LCS	CVD	CON	LCS
CON	HAN	RVF	CVD	SSS	HAN	LIV	LEP
LIV	LEP	SCC	CON	SBS	RVF	LCS	SAC
LAS	BAC	SBS	HAN	HOR	CHA	LEP	SCC
HAN	MMA	LAS	CHA	BAC	SAC	SAC	SBS
SAC	SBS	LIV	SAC	HAN	LIV	CHA	CHA
BAC	SCC	SSS	LIV	RVF	LEP	CVD	CVD
ESM	CVD	LEP	BAC	SAC	LAS	RVF	RVF
SSS	RVF	LCS	SBS	LIV	SBS	ESM	ESM
CVD	CND	SAC	ESM	ESM	BAC	HAN	HAN
RVF	CON	CND	HOR	CHA	HOR	HOR	HOR
LCS	SSS	CON	RVF	MMA	ESM	SBS	CND
HOR	SAC	HAN	SSS	SCC	SCC	SCC	MMA
LEP	LAS	CVD	MMA	CVD	CON	BAC	CONF
CND	LCS	BAC	SCC	CON	MMA	CND	BAC
SBS	CHA	CHA	LCS	CND	CND	SSS	LIV
MMA	LIV	HOR	LAS	LEP	SSS	LAS	SSS
CHA	HOR		CND	LAS	LCS		LAS

**ASSOCIATION CO-CHAIRMANSHIP**

<b>St Benedict Catholic Secondary School</b>	<b>SBS</b>
<b>Collège Notre-Dame</b>	<b>CND</b>
Confederation Secondary School	CON
Lo-Ellen Park Secondary School	LEP
Sudbury Secondary School	SSS
Es Macdonald Cartier	ESM
Chelmsford VDCS	CVD
Bishop A. Carter CSS	BAC
Esc l'Horizon	HOR
Esc Champlain	CHA
Lockerby Composite School	LCS
Marymount Academy	MMA
St Charles College	SCC
ES du Sacré-Cœur	SAC
Lasalle Secondary	LAS
Lively District High	LIV

**\*Current convenerships indicated in bold and highlighted. "Vol" indicates convenership held by community volunteer not attached to a specific school.**

**J) AMENDMENTS TO REGULATIONS AND PLAYING REGULATIONS****SECTION 1 – MEMBER MEETINGS**

- a) Decisions of any Sport Committee must be ratified at a Member's Meeting by the Member Schools.
- b) Convenors are permitted to attend Member Meetings as follows:
  - i. For all matters not related to the Playing Regulations, convenors are non-speaking (unless permitted by the meeting chair) and non-voting observers;
  - ii. For matters related to the Playing Regulations, convenors shall have speaking rights and shall have voting rights as noted below.

**SECTION 2: AMENDMENTS TO THE REGULATIONS**

- a) Proposed amendments to the Regulations of the Association must be submitted no less than ten (10) days prior to the meeting, and in accordance with any procedures as approved by the Board.
- b) For the Regulations of the Association an Ordinary Resolution (a majority of votes cast) will decide each issue/motion/resolution.
- c) Voting rights are prescribed in the Bylaws of the Association.

**SECTION 3: AMENDMENT TO THE PLAYING REGULATIONS**

- a) Proposed amendments to the Playing Regulations of the Association must be submitted no less than ten (10) days prior to the meeting, and in accordance with any procedures as approved by the Board.
- b) Exceptions for the notice requirement in (a) above may be made for proposals related to Playing Regulations and approved via a 2/3 majority of the votes cast by Members. Furthermore, for specific sports that may end after the notice requirement, but prior to the Annual Meeting, the notice requirement may be waived.
- c) For the Playing Regulations of the Association an Ordinary Resolution (a majority of votes cast) will decide each issue/motion/resolution.
- d) For the Playing Regulations of the Association, convenors shall hold one (1) vote on matters related to their specific sport.

**K) FINANCES****SECTION 1 – PLAY-OFF AND CHAMPIONSHIP FUNDING**

The Association is financially responsible for all play-offs and championship tournaments including NOSSA and OFSAA contests hosted by SDSSAA. Losses will be covered by the Association and profits will be returned to the Association.

All revenues and expenses associated with the hosting of NOSSA championships must be processed through the SDSSAA account.

SDSSAA will forward one payment of NOSSA entry fees on behalf of all participating member schools in support of individual sports including badminton, cross country running, wrestling, golf, alpine and Nordic skiing and track and field. The convener will be responsible to determine the NOSSA fees required and request a SDSSAA cheque from the treasurer. For team sports, schools will continue to be responsible for payment directly to the NOSSA convener unless requested to the SDSSAA treasurer otherwise.

The SDSSAA is responsible to cover any cost incurred from the provision of first aid support staff at Association-sanctioned competitions such as Cross Country Running, Skiing and the like.

**SECTION 2: DROPPING OUT OF LEAGUE**

A school that drops out of league competition after the schedule has been drawn-up will be required to pay a \$200.00 penalty. The Board will determine the amount to be awarded to the convener as payment for the extra work required in redrawing the schedule. The remaining part of the penalty fee, if any, will be deposited in the Association's treasury. The Board may waive the fee upon recommendation from the Convener involved.

Schools that drop out of a league sport (that has officials' costs) will be charged half of their school portion of the officials' fees if they took part in any league games, and a full portion of officials' fees if they took part in more than half of the league games. All other penalties remain in effect.

### **SECTION 3: GAME FORFEITURE**

- a) In the event that a game is forfeited or a team cancels within 48 hours of game time, all expenses resulting from the forfeiture shall be the responsibility of the forfeiting team.
- b) In addition to item (a) above, a team that forfeits a second game will be subject to a \$50.00 fine and will be required to submit to the convener a \$25.00 per athlete bond in order to re-enter the league in the future. The eligibility list will be used to determine the number of athletes. If the team fails to compete in all scheduled games in the next season, the bond will be forfeited and placed in the sport committee account, otherwise the bond will be returned to the school.

### **SECTION 4: COMPETITION/MINI-MEET AWARDS**

All SDSSAA activities, individual and team, will be presented with gold and silver medals, with individual sports allowed to order ribbons to recognize 3rd to 8th place finishers.

Competitions or mini meets, leading up to and/or counting towards a SDSSAA championship, are directed to reward performances with ribbons or other items of similar cost, should the convener elect to present awards.

### **SECTION 5: DISTRIBUTION OF SPORT COMMITTEE PROFITS**

Sport Committee profits will be distributed in the following manner:

- 50% to Association general fund.
- 50% to be distributed as determined by the Sport Committee.

Funding of association champions to NOSSA and OFSAA and repair of trophies are not to be considered regular sport committee costs, and therefore, may only utilize the sport committee 50% share of profits.

### **SECTION 6: CONVENERS' HONORARIA**

An honourarium will be paid by the Treasurer to each convener upon receipt by the Secretary/Administrator of the conveners report and minutes of the post-season meeting where applicable.

For league sports the amount of the honorarium will be based on the number of teams in the sport. For tournament sports the honorarium will be based on a fixed rate as shown in the chart below. Honoraria may be revised every two years.

Recommendations for changes should be submitted to the Board for discussion and approval at the June meeting.

CATEGORY	SEASON	SPORT	AMOUNT
League	All	All except boys hockey	\$20.00/team
League	All	Boys Hockey	\$25.00/team
League	All	Boys Senior Football	\$25.00/team
Tournament	Fall	Baseball – boys	\$100.00/season
Tournament	Fall	Golf	\$100.00/season
Tournament	Fall	Cross-Country	\$100.00/season
Tournament	Fall	Cross-Country Relays	\$100.00/season
Tournament	Winter	Badminton	\$150.00/season
Tournament	Winter	Gymnastics	\$125.00/season
Tournament	Winter	Swimming	\$125.00/season
Tournament	Winter	Ski – Alpine	\$125.00/season
Tournament	Winter	Ski – Nordic	\$100.00/season
Tournament	Winter	Snowboarding	\$100.00/season
Tournament	Spring	Junior Football	\$100.00/season
Tournament	Spring	Track & Field	\$175.00/season
Tournament	Spring	Track Relays	\$100.00/season
Tournament	Spring	Slo-Pitch – boys	\$100.00/season
Tournament	Spring	Slo-Pitch – girls	\$125.00/season
Tournament	Spring	Tennis	\$100.00/season

## L) ELIGIBILITY

### SECTION 1 - CONFLICT WITH NON-SCHOOL CLUBS

- All competitors on secondary school teams will practice and compete exclusively with their high school team from the first official practice date until the competitor is eliminated from further SDSSAA, NOSSA or OFSAA competition.
- Competitors may practice and/or compete with a club team during this period only if it doesn't conflict with the school program and only if the high school coach gives their permission.

### SECTION 2 – ATTENDANCE REQUIREMENT

- For the first three years of high school, in a traditional school, a student must be registered in a minimum of six (6) full day school credit courses; in a semestered school, a school must be registered in a minimum of three (3) full day school credit courses in the semester in which they participate. After the third year of high school, a student must be taking four (4) non-semestered

full day school credit courses over the school year or two (2) full day school credit course per semester.

- b) Students are to be in attendance in each course appearing on their timetable on the day of a competition. Students absent from school are deemed ineligible and therefore unable to participate in competition. Regular SDSSAA eligibility sanctions apply should a non-attending player participate. Students excused by school administration are eligible to participate. Should a participant be determined to be eligible by school administration, protests will not be entertained.

### **SECTION 3 – ELIGIBILITY FOR PLAY-OFFS**

- a) A player must play in two regularly scheduled games for their school before they are eligible to compete in a play-off game of that league and age division. Games served under suspension do not count towards the two game minimum. Exceptions based on extraordinary circumstances must be forwarded in writing to the SDSSAA Board for a decision.

### **SECTION 4 – PLAYING IN A HIGHER DIVISION**

- a) A junior player who participates in more than one senior league competition will become ineligible for further junior competition in that sport for the remainder of the school year. The same rule applies to the midget division.
- b) For this regulation the athlete will be ineligible for further competition at the lower level if they play, dress for the contest, or has their name on the scoresheet for more than one higher league competition.

### **SECTION 5 – SUSPENSION FROM SCHOOL**

- a) Expulsion or suspension from school will render the student ineligible for interschool competition until reinstated by the principal.

### **SECTION 6 – ELIGIBILITY LIST**

- a) Eligibility lists, signed by the principal and the physical education program leader, must be in the hands of the convener NO LATER THAN 4:00 P.M. OF THE SCHOOL DAY PRECEDING THE FIRST LEAGUE COMPETITION, OR AT A TIME DETERMINED BY THE CONVENER, WHICHEVER IS EARLIER. All games shall be forfeited until the list has been received by the convener.

Should the OFSAA Hub eligibility list system go off-line or experience technical difficulties of a sort that causes problems developing SDSSAA team lists as per constitutional requirement, schools will be permitted to use, in order of priority, the SDSSAA on-line eligibility list form and second, the old manual three-part form, until such time as the system returns to functionality. In such cases, the OFSAA Hub form is to replace the manual form and sent to convener and Secretary/Administrator when completed.

- b) Eligibility additions are required to be entered in the OFSAA Hub system, then the entire new list re-submitted with an asterisk manually entered beside the additions. All necessary signatures must appear on the new list.
- c) The OFSAA Hub eligibility list system will be adopted for all SDSSAA sports effective September 2021.
- d) Schools are required to retain eligibility documents for a period of at least two years.

### **SECTION 7 – OVER-AGE PLAYERS**

- a) When it has been confirmed that an over-age player has participated (actually played) in a contest(s), all such competitions will be forfeited by the player's team.

### **SECTION 8 – OTHER INELIGIBILITIES**

- a) When it has been confirmed that a player is ineligible for reasons other than age, and that this player has participated (play, dress to play or have their name on the scoresheet – exception for curling: a student must throw a rock to be considered a participant) in a contest(s), all such competitions will be forfeited by the player's team [except where described below](#).
  - i. When it has been confirmed by the Committee that a student has been omitted from the eligibility list due to administrative error, no results or statistics will be impacted.
  - ii. [When it has been confirmed by the board of reference that an unprocessed transfer student has been played due to an honest mistake or oversight, and further that the transfer would have otherwise been processed without delay, then no results or statistics will be impacted.](#)
- b) A player whose eligibility is questioned according to any of the rules of the Association, may be asked to appear before the Board/Committee for a hearing.
- c) Second entries into the same sport and age group are prohibited unless otherwise specified in the sport's playing regulations.

### **SECTION 9 – PROFESSIONAL ATHLETES**

- a) Any professional athlete who is a bona fide student may play for their school in any sport other than that for which they are a professional.

### **SECTION 10: AGE CLASSIFICATIONS**

Age classifications will be comprised of students with the following birthyears:

- i. Novice - under fifteen (15): students born in the calendar year (or later) 15 years prior to the end of the school year.  
(Example: For the school year 2023-2024, all students born on or after 2009)
- ii. Junior - under sixteen (16): students born in the calendar year (or later) 16 years prior to the end of the school year.  
(Example: For the school year 2023-2024 all students born on or after 2008)

- iii. Senior and Open - sixteen (16) and older: students born in the calendar year (or later) 17 years or more prior to the end of the school year.  
(Example: For the school year 2023-2024 all students born on or after 2007)

### **SECTION 11: EXCEPTIONS TO AGE CLASSIFICATIONS**

Applications for exemption from the eligibility guidelines may be made providing the following conditions are met:

- i. the submission must be made to the Board at least 2 weeks preceding the start of the season, or, at least one week prior to a regularly scheduled Board meeting hosted during the school year
- ii. the application must be accompanied by a copy of the student's timetable
- iii. the application must be accompanied by a letter of support from a school administrator

### **SECTION 12 – REGULATIONS REGARDING AGE CLASSIFICATIONS**

- a) It is the policy of the SDSSAA that a player competes at their age classification.
- b) Exceptions to this policy may be that:
  - i. A school does not compete in the age classification.
  - ii. The competitor is in their graduating year.
  - iii. A senior team has an insufficient number of players.
  - iv. The player is capable of playing in an older and stronger league.
- c) A player declares himself/herself as a midget, junior or senior when they participate at one of these levels in the first league competition. The competitor should remain at this level for the duration of the season including play-offs.
- d) Student athletes are eligible for one team per sport that is offered by SDSSAA, notwithstanding existing regulations pertaining age classifications.

### **SECTION 13: OFSAA ELIGIBILITY**

Unless otherwise indicated in these regulations, for all sports leading to OFSAA championships, SDSSAA will return to OFSAA rules for all matters pertaining to student-athlete eligibility.

### **SECTION 14: SCORESHEET USE**

All SDSSAA team sports must employ a game sheet in support of all league games and playoffs.

### **SECTION 15: RECRUITING POLICY**

The Association has established a modified OFSAA recruiting policy which can be found within these Regulations (Q).



## M) TRANSFERS POLICY

### **SECTION 1 – GENERAL**

- a) All transfer students are ineligible for SDSSAA competition in all sports except flag football and slo-pitch and any non-relegation team sport where the school selects its division of choice and is as a result not eligible for NOSSA or OFSAA play, until approved by the SDSSAA Transfer Committee. Refer to item 6 below (Approval Procedure). The four categories under which a student may be ruled eligible for competition are listed in Part C of the Transfer Appeal Form.
- b) All transfer students are ineligible for SDSSAA competition until approved by the Transfer Committee.
- c) No student may play the same sport for more than one school in the same league in the same school year.

### **SECTION 2 – TRANSFER COMMITTEE**

- a) The Transfer Committee chair shall be appointed at the June Association meeting.
- b) Membership will draw upon the current Board for Committee members.
- c) The chair may also enlist uninvolved, knowledgeable members of the Association at large (ie. guidance counsellors, current or previous members of the committee, Program Leaders) to assist in rendering informed decisions.

### **SECTION 3 – STUDENT RESPONSIBILITY**

All students transferring to another school must complete Parts A, B and C of the SDSSAA/OFSAA Transfer Appeal Form. It is strongly recommended that this be completed prior to leaving the school. The student must take the form to the Principal and the Co-Curricular Physical Education program leader so that they can sign and complete Part D. Students who do not complete this form prior to transferring may jeopardize their athletic eligibility at the new school.

### **SECTION 4 – PROCEDURES – OUTGOING SCHOOL**

- a) The outgoing principal or the principal's delegate and co-curricular department head are requested to sign Part D of the form and to indicate their acceptance or non-acceptance of the rationale for transfer. If the rationale is not accepted, the reason(s) should be entered in the comments section or attached to the form.

#### **Principals are requested to confirm:**

- 1) That the change of residence is permanent (if applicable).
- 2) That category 'd' requests are correct.

#### **Co-Curricular program leaders are requested to confirm:**

- 1) The sports played during the 12 months prior to transfer.
- 2) That the school or coach has no reason to object to this student competing next season.

- b) A copy of the completed form should be retained in the physical education office for one year.
- c) If completed prior to departure from former school, the form should be attached to the official school transfer forms that the student presents to the Principal of the new school.

#### **SECTION 5 – PROCEDURES – RECEIVING SCHOOL**

- a) When the principal or the principal's delegate of the moving school signs the form, they will be confirming that the rationale relating to a change of course/program or change of permanent residence is correct.
- b) The Appeal Form should then be submitted to the co-curricular program leader.
- c) The Co-Curricular program leader will submit all requests for transfer eligibility to the Secretary/Administrator by the end of the second week of school in September or upon receipt of the appeal form when the student transfers during the year.

#### **SECTION 6 – APPROVAL PROCEDURE**

- a) The Secretary/Administrator will review and approve, if appropriate, the category 'a', 'b' and 'd' (i) requests, as well as requests for eligibility in sports that do not advance to NOSSA/OFSAA.
- b) The Transfer Committee will review and approve, if appropriate, category 'c', 'd' (ii), (iii) or (iv) requests that have outgoing principal and program leader approval and meet the conditions established by OFSAA and the local transfer committee. These reviews will be scheduled to coincide with OFSAA hearing dates.
- c) All other requests will be handled by the committee at one of three scheduled meetings. These dates will be approved at the June Association meeting.
- d) The documents listed below will be required to support transfer applications that: (i) do not receive outgoing school support, or, (ii) fall under category 'c', 'd' (ii), (iii) or (iv). A hearing may be called to review documentation if deemed necessary. The student requesting eligibility may be required to attend this meeting and may be accompanied by his program leader, coach or parent if deemed necessary.

**DOCUMENTATION REQUIRED TO SUPPORT APPEALS DESCRIBED ABOVE:**

<i>Applying Under</i>	<i>Timetable</i>	<i>Transcript</i>	<i>Court Order</i>	<i>IPRC Letter</i>	<i>Letters of Explanation or Support</i>	<i>Proof of * Guardianship</i>	<i>Proof of Residence See Note 9</i>
Section (a) (i)						X	X
Section (a) (ii)						X	X
Section (a) (iii)	X	X					
Sect (b) (i)-(iii)	Confirmation from official at previous school of sports played.						
Section (c) (i)	X	X		X			
Section (c) (ii)	X	X			X		
Section (d) (i)	X	X			X		
Section (d) (ii)	X	X	X		X	X	X
Sect (d)(iii)-(v)	X	X			X		

- e) After a decision has been rendered by the SDSSAA Transfer Committee, the Secretary/Administrator will fax it to the program leader by the day after receiving the request or the day after the meeting.
- f) The program leaders from both schools involved with the transfer have the right to be present at a transfer appeals so that all perspectives may be considered.
- g) Requests to sign outgoing transfer application forms, where applicable, should be honoured within three school days of receipt. If after this time, the signed forms have not been received by the incoming school, they may request that the Secretary/Administrator or the SDSSAA transfer committee chairperson intercede on their behalf. If the reasons provided for the delay are not germane to the category of transfer selected, then the Secretary/Administrator may process it without delay in accordance with transfer committee guidelines

**SECTION 7 – DISTRIBUTION OF ELIGIBILITY SUMMARY**

- a) The Secretary/Administrator shall maintain a summary list of all transfer requests. This list will be circulated to all Co-Curricular Program Leaders at each of the SDSSAA Association Dinner meetings, and will be updated regularly on the SDSSAA website.
- b) A copy of all SDSSAA./OFSAA Transfer Appeal Forms and documentation will be kept on file in the Secretary/Administrator's office for a period of two years.

## N) PROTESTS

### SECTION 1: THE PROTESTS COMMITTEE

- a) The Vice Principals' Representative Director on the Board shall serve as chair of the Committee.
- b) Any sitting member of the Board that is not directly involved in the incident shall serve on the Committee, except the Secretary/Administrator.
- c) A quorum shall consist of three or more members. If quorum cannot be reached, membership will extend to Program Leaders not directly involved in the incident.
- d) Members of the Committee will remain anonymous until the date of hearing.

### SECTION 2: DUTIES OF THE PROTESTS COMMITTEE

- a) To rule on protests relating to the Constitution and Playing Regulations.
- b) The rule on the ejection of players:
  - (i) if requested by the convener and Secretary/Administrator,
  - (ii) when the Program Leader appeals the decision of the convener and Secretary/Administrator
- c) To administer penalties if they deem it advisable and, to direct coaches and other school officials on such occasions.
- d) To rule on Level II coach ejections. Level I coach ejections may be dealt with by the convener and Secretary/Administrator.

Level I ejections - no foul language involved, coach compliant with official's directives, leaves competition area without delay, no recommendation for further action from official involved.

Level II ejections - use of foul or inappropriate language, argument escalates/continues after ejection, delay leaving competition area, recommendation for further action from official.

- e) School administrators, Principals and Vice-Principals, are to receive copies of all ejection notices. They, in cooperation with the Program Leader, are encouraged to proactively manage all student conduct and, where they feel it necessary, intervene prior to the application of SDSSAA regulations.
- f) To meet with students under the following circumstances, unless otherwise indicated in the sport playing regulations:
  - i. upon recommendation from convener and/or Secretary/Administrator, or,
  - ii. after second game ejection in all sports except hockey, third game ejection for hockey
  - iii. Any multiple game suspension incurred in any sport in the last game of contention will result in an automatic hearing.

- g) To deal with protests/clarifications such as:
  - i. an official incorrectly enforces a rule or enforces a non-existent rule (this does not include rule interpretation) which results in a significant advantage or disadvantage.
  - ii. a serious matter which determines the outcome of a game.
  - iii. to request a clarification of:
    - 1. An issue not covered by the Regulations or Playing Regulations.
    - 2. Regulations or Playing Regulations which are ambiguous.
- h) Appeals will not be permitted based on officials' discretionary calls.
- i) Without permission of the chief official, SDSSAA will not accept video review as a means to reverse officials' decisions or challenge competition outcomes.

### **SECTION 3: PROCEDURES**

- a) The complainant, or the program leader of the school involved, must contact the coach or program leader of the other school involved to express the concern within two school days following the date of the disputed incident. At this stage, the concern may be expressed in the form of a phone call or an email.
- b) If the complainant is not satisfied with the outcome of step (a), then they must contact the convener involved. The convener will then contact the program leader of the school involved to advise of the concern, and attempt to arrive at an effective and efficient solution to the issue.
- c) If at this time the complainant or convener is not satisfied with the outcome of step (3), then the convener is to request that the concern be placed in writing (if not so already). A form is available for this purpose and can be found in **Appendix A**. This written concern must be signed by the complainant, as well as their program leader and administrator. Once received, this written concern is to be forwarded to an administrator of the school involved to advise of the concern, and attempt to arrive at an effective and efficient solution to the issue.
- d) If at this time the complainant or convener is not satisfied with the outcome of step 3-3, the convener shall contact and forward all written information to the Secretary/Administrator, who at this point can contact the school involved or take the matter to the Committee chair. At this stage, the Committee chair and/or Secretary/Administrator can.
  - (i) refer the matter to an upcoming meeting of the SDSSAA Board, or,
  - (ii) refer the matter to a Committee hearing.

**Note #1:** a complainant may not proceed to step c-d without evidence provided that the outgoing school program leader and administrator supports the concern

**Note #2:** Decisions rendered under items (ii) and (iii) above are to be considered final and binding and not subject to appeal.

**Note #3:** Any complaint that is brought forward without following the procedure outlined above will be immediately ruled out of order and will not be discussed again until the proper procedure is followed.

#### **SECTION 4: HEARINGS**

- a) Committee hearings shall be arranged by the Secretary/Administrator via email or phone, who may request coaches, players or officials to be present.

- b) A hearing may consist of the following parties.

<b><u>COMPLAINANT</u></b>	<b><u>RECEIVING PARTY</u></b>	<b><u>OTHER</u></b>
Coach	Coach	Convener
Program Leader	Program Leader	Official
Student/Legal Guardian	Student/Legal Guardian	Unbiased, knowledgeable 3rd party
Administrator	Administrator	(at discretion of chair)

- c) School administration will be encouraged to attend a Committee hearing. Should a school administrator be unavailable to attend a Committee hearing, they will be asked to make themselves available to answer a question prior to the Committee via email or phone conversation with a member of the Committee.
- d) Chairmanship of hearings shall fall to the following Board members in order of decreasing priority:
- i. Committee Chair (VP's rep)
  - ii. One of four Principal Reps on Board
  - iii. Current SDSSAA Co-Chair
  - iv. Past SDSSAA Co-Chair
- f) A fee of \$50.00 must accompany each protest (if applicable). If the decision is in favour of the protesting school the \$50.00 will be returned, otherwise it will be placed in the Association treasury.
- g) Hearings shall follow the procedures indicated below.
- h) Copies of information to be considered by the Committee will only be shared with school personnel as the direct representatives of SDSSAA. It will be their responsibility to forward information to coaches as they deem fit respecting issues relating to confidentiality.

#### **SECTION 5 – HEARING PROCEDURES**

- a) The Committee will meet briefly in camera to review procedures. Where two groups are involved, the chair will decide at this time whether to meet with the groups separately or together. The student/athlete or teacher/coaches may submit any new or additional supporting documentation not previously submitted at this time.

- b) The student-athlete and teacher-coach(es) will be introduced to all members of the Committee present, by the Chairperson of the Committee. The Chairperson will review the procedure to be followed while at a Committee with the student-athlete and teacher-coach(es). The student-athlete and teacher-coach(es) will be informed of the Committee's role as outlined in the SDSSAA handbook.
- c) Copies of information to be considered by the committee will only be shared with school personnel as the direct representatives of SDSSAA. It will be their responsibility to forward information to coaches as they deem fit respecting issues relating to confidentiality. All documentation should be forwarded through the Secretary/Administrator whom will then copy for the Committee members. Additional information may also be brought to the hearing, but will only be accepted if submitted before the hearing begins as per item (i).
- d) The student-athlete or teacher-coach(es) will be asked to explain the circumstances that led to the matter at hand.
- e) The Committee members may choose to ask questions to clarify or elaborate on any points made by the student-athlete or teacher-coach(es).
- f) Closing remarks and/or statements are made by the student-athlete and/or teacher-coaches.
- g) The student-athlete and teacher-coach(es) will then be asked to leave the room, and the board members will then review all the information presented in camera and decide upon an appropriate course of action.
- h) A verbal response from the Chair will be made to the program leader of the school involved within 24 hours of the hearing.
  - i) A written response will follow within 48 hours of the hearing to be sent to the school principal, the program leader, the teacher-coaches and the sport convener, with a copy to all serving board members.

## **SECTION 6 – FEEDBACK**

Parties affected by Committee decisions may provide feedback to the acting Committee Chair under the following conditions:

- (a) that it is in writing,
- (b) that it has been signed by the school program leader and administration, and,
- (c) that it has been received not more than two school days following the date that the original decision was rendered.

In the event that submissions are received outside the window described above, the contents will be declared out of order and the author may face additional disciplinary measures from the SDSSAA. It should be made clear that the purpose of the feedback process is to allow the Committee to consider changes in the way future cases are considered so as to improve its effectiveness, not to re-open decisions already taken which would constitute a violation of the SDSSAA Regulations/Playing Regulations.

## **O) UNSPORTSMANLIKE CONDUCT**

### **SECTION 1: CONTRAVENTION OF REGULATIONS**

In the event that a school (students or coaches) contravenes the SDSSAA Playing Regulations or Guidelines, the school or participants involved may be suspended from competition by the Board.

### **SECTION 2: COACH BEHAVIOUR**

- a) Coaches who are guilty of criticizing their league officials whether the criticism is to their in person or in public, or are guilty of unsportsmanlike conduct, are open to censure from this Association and are liable to this Association for their behavior while acting as a coach.
- b) Officials are required to report any misconduct on the part of the coach to the Secretary/Administrator and/or convener and such coach may be asked to appear before the the Board shall take any action they deem necessary. A form entitled "Officials' Report on Teams and Game Conditions" is available for this purpose.

### **SECTION 3: PLAYER OR COACH EJECTION**

Any player or coach ejected from a game for unsportsmanlike behaviour shall be automatically suspended from future participation in interschool sports until a ruling is made by the convener and/or Secretary/Administrator. If necessary, the convener and/or Secretary/Administrator may refer the matter to the Board.

Players under suspension may not: (i) access competitive areas, or, (ii) interact with game officials. At the school's discretion, players under suspension may attend games as a spectator and attend team practices.

Coaches under suspension may not: (i) access competitive areas, (ii) interact with game officials, (iii) provide any coaching direction to players or fellow coaches during a game, or (iv) launch a protest or express a formal concern about a game official. At the school's discretion, coaches under suspension may attend games as a spectator and coach their team at practices.

**Note #1:** When a coach is ejected, the game must be defaulted unless a school representative is available to replace the coach.



**Note #2:** If the athlete/coach is involved with more than one sport coincidentally, how the original suspension applies to the second or subsequent sport will be decided on a case-by-case basis by the SDSSAA Committee. The terms of the original suspension are not subject to change.

#### **SECTION 4: EJECTION PROTOCOL**

Whenever an official is required to eject an athlete or coach from a contest, the following protocol must be followed (except where sport playing regulations are more specific or restrictive):

- a) Within the rules of the sport, announce the ejection by making eye contact with the player or coach. Do not make physical contact with the individual. Eye contact can be made from a distance of twenty feet, but should not require an official to be closer than six to ten feet from the individual.
- b) Request the player to go immediately to the bench and to the head coach.
- c) One game official will go to the sidelines, make eye contact with the head coach and announce that the player (identify by number or lane or some other accepted method) has been ejected from the contest and state the reason.
- d) Unless players create a disturbance, they must remain on the bench.
- e) The ejection of a coach requires that the official approach the coach, announce the ejection to the coach and request that the coach leave the competition area such that no visual or verbal contact may be made with players, officials or spectators. In addition, the official must ask which coach or school representative will function as the head coach in the ejected coach's absence.
- f) Officials are reminded that only designated school staff representatives may act in the place of the head coach.
- g) The ejected coach shall leave the competition area. An ejected coach may not be allowed to become a spectator.
- h) Following the contest, an official shall contact the Secretary/Administrator or Chief Official to advise of the ejection. The coach must inform the Principal and Program Leader of the ejection. All reports detailing ejection circumstances must be forwarded in writing (using the appropriate sport-specific forms wherever applicable).
- i) The Secretary/Administrator and Convener shall decide on the length of the suspension or hold a hearing which must be attended by the ejected person(s). A written report must be provided before a decision will be rendered.
- j) A written decision detailing the length of suspension applicable to each ejection will be faxed to the Principal, Chief Official, Program Leader and Coach from the Secretary/Administrator's office. In cases where the suspension is of two games or more in duration, the Principal of the offender's school shall be requested to respond to the ejection report with whatever action has been taken by the school related to the incident.

#### **SECTION 5: UNACCEPTABLE LANGUAGE**

Swearing and/or abusive language and/or improper gestures to an official shall result in immediate suspension from the game.

**SECTION 6: NOISE MAKERS**

Noise makers should not be tolerated at any indoor SDSSAA sponsored activity. This does not preclude the involvement of a school musical group under staff supervision. Problems should be referred to the convener for a decision.

**SECTION 7: COACH AND OFFICIALS GAME REPORTS**

**Coaches Game Reports:** Coaches are encouraged to submit their complaints regarding officiating to the Secretary/Administrator. Each department has a form "Team Report on Officials" for this purpose (in forms section of the handbook). Explanations and recommendations, when applicable, will be returned to the coach as soon as possible.

***COACHES ARE REQUESTED NOT TO DISCUSS GAME CONCERNS WITH OFFICIALS IMMEDIATELY FOLLOWING THE COMPETITION.***

**SECTION 8: CEREMONIES PROTOCOL**

All Championship Finals provide an opportunity to demonstrate sportsmanship and respect for all involved. All players, coaches and team personnel are expected to participate in all awards presentations, and remain until their conclusion. Failure to do so will result in a Committee hearing.

**P) SCHEDULING****SECTION 1: SCHEDULE REQUIREMENTS**

The convener shall present a draft schedule (according to guidelines) to the pre-season meeting for review and revision by the coaches. The revised schedule must be in the hands of the Secretary/Administrator by the next day.

Dates for the start of organized practice at the beginning of the season should be established for each sport.

**SECTION 2: CHANGES TO SCHEDULE**

- a) Schedule revisions may only be made at the pre-season meeting of each sport. Any changes made after the pre-season meeting will be assessed a \$25 rescheduling fee to the requesting school. Exceptions will include snow days or any event/reason as approved by the convener.
- b) Game changes may only be made under the following conditions:
  - the other coach must be in agreement
  - the Secretary/Administrator and/or convener has approved the change to ensure officials' coverage is in place

- c) In the event that sufficient notice has not been given or adequate officials are not available for the date of the rescheduled game, then the team requesting the change must play the game as scheduled or forfeit the game.
- d) Participating schools that do not have a representative (coach or designate) at each sport committee pre-season and post-season meeting will lose their right to make any changes to the schedule after it is drawn, unless contact is made with the convener before the pre-season meeting.
- e) Should the coach feel that conditions warrant a change, they can appeal to the Secretary/Administrator for a Committee hearing.
- f) In the event of a system-wide school closure, all association scheduled competitions shall be cancelled automatically. The convener should notify the referee-in-chief immediately.
- g) The competition shall be rescheduled where possible.
- h) In the event that school buses are pulled off the road due to weather conditions, and students cannot be transported to school for school opening or from school at regular closing, all sports events will be cancelled and rescheduled at a later date. Conveners shall notify coaches and the referee-in-chief immediately.

Under special circumstances and with approval of both teams, school administration and the convener, games can be allowed to proceed if deemed safe to do so. In such cases, notification must be provided to the convener or Secretary/Administrator that agreements have been reached not later than 11am on game day.

### **SECTION 3: LATE ENTRY**

A school which wishes to enter a league after the schedule has been drawn up must receive approval of the Board and will be assessed a \$50.00 late entry fee, part of which may be awarded to the convener by the Board. **Ordinarily a late entry request is not granted.**

### **SECTION 4: NUMBER OF GAMES PER WEEK**

The maximum number of games allowed per team, schedule length and play-off structure shall be in accordance with the Sports Scheduling Guidelines. Revisions must be submitted from the Sport Committee and receive the endorsement of the SDSSAA Board before being forwarded as motions to the general meeting in June. (It is understood that the Principals' Representatives from both Schools Boards will have the opportunity to present revisions to their respective Associations before endorsement by the SDSSAA Board. It is also understood that all Program Leaders will be attendance at the June meeting so that every school is aware of the proposed change).

**SECTION 5: DECLARING UP TO A HIGHER CLASSIFICATION FOR NOSSA COMPETITION**

If a team wishes to declare up in a category, they must notify (in writing) the league convener and to the Secretary/Administrator. The conveners will notify all teams in their division of any declarations. This declaration must be received by 4pm one (1) week prior to the scheduled tie-breaker date. Junior and senior teams may declare independently of each other. Further to this process, specific declaration of NOSSA entries for sport specific playing regulations may be implemented.

**SECTION 6: SANCTIONING OF NEW SPORTS**

- a) New sports will become official Athletic Association activities when the following conditions have been met:
  - i. a convener is selected.
  - ii. a set of playing regulations, a schedule (including play-offs) and a financial estimate are accepted at either a General or the Annual Association Meeting.
- b) Official costs for new sports shall be charged back to participating schools.
- c) When the sport has been established, the convener can apply to the Secretary/Administrator for access to official pool funds.
- d) The Board will establish the honorarium for the new sport.

**SECTION 7: PLAY-OFFS**

- a) A sport committee can choose to utilize non-school facilities such as Laurentian, Cambrian, Delki Dozzi for play offs.

As well, the Sport Committee can designate specific school sites for play-offs i.e. a volleyball round robin at the specified school or a midget, junior, senior basketball final at the home of the higher place senior team.

- b) No more than six teams may advance to the playoff round. The structure will be: 1st & 2nd receive a bye, 6th will play 3rd, 5th will play 4th.

**SECTION 8: COMMITMENT TO PARTICIPATE AT NOSSA**

Schools will be required to attend the NOSSA championship as determined by SDSSAA playoffs in that sport and age group, or find a replacement if they determine they cannot attend. Failing that, the school will be required to pay withdrawal fees as defined by NOSSA. Where sport playing regulations allow teams to select their NOSSA category following city finals, teams must inform the convener of their intentions within thirty minutes of the completion of the championship game. If no decision is forthcoming, the convener shall decide.

**SECTION 9: CHALLENGE MATCHES**

Each team sport will be limited to a single challenge game in each division to decide the issue of NOSSA representation, where teams of same classification are entered in different divisions.

**SECTION 10: REPORTING OF RESULTS**

The winning team (home team in case of tie) shall be responsible to update the results to the on-line results site immediately following the game. The home team is responsible to submit the game sheet to the convener.

**SECTION 11: PROCEDURE TO HOST AN OFSAA CHAMPIONSHIP****a) REQUEST PROCEDURE:**

The prospective OFSAA convener must submit a written request to the Board which shall include the following information:

- a) Day and dates of competition
- b) A list of the committees required
- c) An estimate of the number of teachers required for each day.
- d) An estimate of income and expenditures
- e) Indicate whether this is a guaranteed championship or a bid
- f) Committee Members:
  - Convener or Co-Conveners
  - Principals' representative(s)
  - Secretary/Administrator
  - Committee chairpersons - from both Committees.

**b) APPROVAL PROCESS:**

The Principals' representatives will request approval from the Principals' Associations and notify the Directors' of Education:

- Once approved, the Secretary/Administrator will place a notice of motion on the agenda of the next Association meeting.
- If the motion is passed, it will be submitted to NOSSA and the OFSAA office.

**c) Host Team at Locally Hosted OFSAA Championship**

When SDSSAA hosts an OFSAA team sport championship, the organizing committee, at its first duly convened meeting, will decide how the host entry to the championship will be decided. If the identified host team also wins the NOSSA championship in this classification and advances to OFSAA as the NOSSA rep, then the next highest placing team considering playoff results first, then the regular season if necessary, will become the host team.

## **Q) RECRUITMENT**

### **SECTION 1: DEFINITION OF RECRUITMENT**

Recruiting is defined as a representative of a school, either directly or through another party, encouraging a student to attend a school other than that in whose catchment area they reside and/or within a shared catchment area for the purpose of being involved in extracurricular sport. The school representative could be a teacher, administrator, school district employee, school employee, student, parent, alumnus, or any person representing themselves as a school contact.

### **SECTION 2: RATIONALE**

A recruiting prohibition discourages exploitation of students; prevents over emphasis of athletics; gives average student-athletes more opportunity to participate; discourages adults from jeopardizing a student's eligibility; and prevents misuse of athletic programs.

### **SECTION 3: INDICATORS AND INDUCEMENTS FOR ATHLETIC PURPOSES**

There may be many legitimate times that a school representative and/or coach of a school team will be in contact with students from another school. Therefore, indicators of recruiting have been developed to provide parameters of behavior and expectations for coaches and other school representative(s).

- a school representative shall not initiate contact with any student who does not attend, or does not directly feed into a school, in order to suggest, encourage or explain a transfer to a different school.
- a school representative shall not encourage any other person, including past and present players, to contact any student to suggest, encourage or explain a transfer to a different school.
- a school representative shall not permit a student who is not currently enrolled at the representative's school to participate in team practices or participate in scheduled team activities (including travel to games/events, team meetings or trips). Direct family members are excepted.
- a school representative shall not permit a student who is not currently enrolled at the representative's school to attend "open gym" at the representative's school or attend spring or summer practices, games or camps specifically designated for enrolled students. Direct family members are excepted.
- a school representative shall not entice a student who is not currently enrolled at the representative's school, or whose present school does not directly feed into the representative's school, into transferring to the representative's school.
- where a coach or school representative is approached by a student-athlete or representatives of student-athlete who is not enrolled at the school or at a feeder school, with inquiries concerning the school's sports teams or programs, the coach or school representative must direct the student-athlete or representative of the student-athlete to the school administration.

A student-athlete may not receive or be offered any remuneration of any kind or receive or be offered any inducement of any kind, which is not made available to all students who enroll in or apply to a school. Inducements for athletic purposes include, but are not limited to:

- Offer or acceptance of money or other valuable consideration such as free or reduced tuition during the regular school year or summer school by any person associated with a school.
- Offer or acceptance of room, board, textbooks or clothing, or financial allotment for textbooks or clothing.
- Offer or acceptance of pay for work that is not performed or that is in excess of the amount regularly paid for such service.
- Offer or acceptance of free transportation by any person associated with the school.
- Offer or acceptance of a residence with any person associated with the school which would result with the student-athlete living with a non-custodial parent.
- Offer or acceptance of any privilege not afforded to non-athletes.
- Offer or acceptance of free or reduced rent for parents or guardians.
- Offer or acceptance of payments of moving expenses of parents or guardians or assistance with the moving of parents or guardians.
- Offer or acceptance of employment of parent (s) or guardian(s) in order to entice the family to move to a certain community if any person associated with the school makes the offer.
- Offer or acceptance of help in securing a post-secondary athletic scholarship.
- Offer or acceptance of the opportunity to gain significant playing time.
- Offer or acceptance of the opportunity to be associated with a more competitive team

#### **SECTION 4: GRADE 8 RECRUITMENT**

A school representative(s) may make general presentations (not just athletic) to eighth grade students (not just athletes). There should be a diversity of presenters, speaking on a variety of topics to students of all interests. When an eighth grade student or the parents of that student, contacts the coach or school representative about attending the representatives school, the coach or representative shall refer the student or parent to the appropriate school administration. High school coaches or their representatives may not attend grade school or youth club games for the purpose of evaluating and recruiting specific prospective athletes.

OPEN HOUSE – The intent of an open house is to allow incoming grade 8 students to gather information regarding curriculum, programs, and the admissions process. School representatives may provide general information to prospective incoming students but no specific details or enticements as to participation if they were to enroll.

#### **SECTION 5: VIOLATIONS**

Any reports of violations to this policy will be referred to the SDSSAA Board to consider possible sanctions.

**R) SCHOOL COLOURS, TEAM NAME, CLASSIFICATION**

<b>PUBLIC SCHOOLS</b>	<b>CLASS</b>	<b>TEAM NAME</b>	<b>COLOURS</b>
Chelmsford (CVD)	'A'	Flyers	Blue/White
Confederation (CON)	'A'	Chargers	Green/Gold/White
Rivière-des-Français (RVF)	'A'	Muskies	Red/White/Black
Hanmer (HAN)	'A'	Sabres	Orange/Navy Blue
Lasalle (LAS)	'AA'	Lancers	Orange/Black/White
Lively (LIV)	'A'	Hawks	Black/White/Gold
Lockerby (LCS)	'A'	Vikings	Forest Green/Gold
Lo-Ellen (LEP)	'AA'	Knights	Purple/White/Gold
Macdonald-Cartier (ESM)	'A'	Panthers	Red/White/Blue
Sudbury Secondary (SSS)	'A'	North Stars	Blue/White/Red
<b>CATHOLIC SCHOOLS</b>	<b>CLASS</b>	<b>TEAM NAME</b>	<b>COLOURS</b>
Bishop Alexander Carter (BAC)	'A'	Golden Gators	Gold/Navy/White
Esc Champlain (CHA)	'A'	Requins	Red/Black
ES Sacré-Coeur (SAC)	'A'	Griffons	Silver/Blue/White
Esc l'Horizon (HOR)	'A'	Eagles	Green/Black/White
Collège Notre-Dame (CND)	'A'	Alouettes	White/Navy Blue
Marymount Academy (MMA)	'A'	Regals	Navy Blue/Burgundy/White
St. Benedict Catholic (SBS)	'A'	Bears	Sky Blue/Navy/White
St. Charles College (SCC)	'AA'	Cardinals	Cardinal Red/Grey

**PLEASE NOTE:** The first colour to be specified on the SDSSAA school colours charts is the primary colour of team uniforms, and the second and third colours be the secondary colours of team uniforms.

Where conflicts arise, the visiting team will be required to make appropriate accommodations to avoid the conflict.

Changes to these colours must be approved at a duly convened meeting of the Association.



## S) LEAGUE SPORT SCHEDULE GUIDELINES

SPORT	CONFIRM	COMPETITION DAYS						# WKS			MAX	START/FINISH DATES			PLAYOFF
	DATE	M	T	W	T	F	S	RR	PL	TOT	GMS	SS	ES	EP's	FORMAT
BB Girls - Jr & Sr	2 <sup>nd</sup> Mon - Sept	X	X	X	X		*	9	1	10	14	3rd Wed - Sept	1st Fri - Nov	2nd Fri - Nov	Art XIII, 12-2
BB Girls – Mid	2 <sup>nd</sup> Mon - Sept	X	X	X	X	X	X	7	1	8	8	3rd Wed - Sept	1st Fri - Nov	2nd Fri - Nov	Art XIII, 12-2
Baseball – Boys	2 <sup>nd</sup> Mon – Sept	X	X	X	X	X	X	6	1	7	8	3 <sup>rd</sup> Wed – Sept	3 <sup>rd</sup> week – Oct	End Oct	Art XIII, 12-2
Football – Jr/Sr Boys	June Meeting		X		X	X	*	6	1	7	8	2nd Tue - Sept	4th wk - Oct	#2nd wk - Nov	Art XIII, 12-2
Football - Girls	2nd Mon-Sep		X	X				7	1	8	9	3rd Tue - Sept	End Oct	1st Thu - Nov	Art XIII, 12-2
VB Boys - Mid	2nd Mon-Sep	X	X	X	X			6	1	7	6	3rd Wed - Sept	1st wk - Nov	2nd Fri - Nov	Art XIII, 12-2
VB Boys - Jr & Sr	2nd Mon-Sep	X	X	X	X			6	1	7	16	3rd Wed - Sept	1st wk - Nov	2nd Fri - Nov	Art XIII, 12-2
BB Boys - Jr & Sr	2nd Fri - Oct	X	X	X	X	X		10	1	11	18	3rd Wed - Nov	3rd Fri - Feb	Last Fri - Feb	Art XIII, 12-2
BB Boys - Mid	2nd Fri - Oct	X	X	X	X	X		10	1	11	14	3rd Wed - Nov	3rd Fri - Feb	Last Fri - Feb	Art XIII, 12-2
Curling - COED	3rd Fri - Oct	X	X	X	X	*		10	1	11	12	3rd Wed - Nov	3rd Fri - Feb	Last Fri - Feb	Bonspiel
Hockey - Boys	1st Mon - Oct	X	X	X	X	X	X	10	2	12	18	Last Mon - Oct	2nd wk - Feb	End Feb	Art XIII, 12-2
Hockey - Girls	1st Mon - Oct	X	X	X	X	X		9	2	11	12	2nd Mon - Nov	End Feb	2nd Thu - Mar	Art XIII, 12-2
VB Girls - Jr & Sr	2nd Fri - Oct	X	X	X	X	*		7	2	9	9	4th Wed - Nov	2nd Fri - Feb	End Feb	Art XIII, 12-2
VB Girls - Mid	2nd Fri - Oct	X	X	X	X	*		7	2	9	9	4th Wed - Nov	2nd Fri - Feb	End Feb	Art XIII, 12-2
Swimming	3rd Fri - Oct	X	X	X	X		X	9	1	10	3	Mid Nov	Mid Jan	Mid Feb	Champ Meet
Wrestling - Boys	2nd Fri - Oct			X	X		*	9	1	10	9	3rd Wed - Nov	2nd Fri - Feb	3rd Fri - Feb	Tournament
Soccer - Girls	1st Mon - Mar	X	X	X	X			5	1	6	8	*1 <sup>st</sup> wk - Apr	3rd wk - May	Last wk - May	Art XIII, 12-2
Soccer - Boys	1st Mon - Mar	X	X	X	X			5	1	6	8	*1 <sup>st</sup> wk - Apr	3rd wk - May	Last wk - May	Art XIII, 12-2

*\*These days will be used if necessary*

*No more than six teams may advance to the playoff round. The structure will be: 1st & 2nd receive a bye, 6th will play 3rd, 5th will play 4th.*

*The Junior and Senior Girls' Basketball schedule will revert to home and home schedule in cases where less than nine teams are entered.*

*The Junior and Senior Division I Boys' Basketball schedule will revert to home and home schedule in cases where less than nine teams are entered.*

*Boys hockey was permitted to start the regular season schedule on the last Monday in October for the 2014-2015 season.*

**T) SPONSORSHIP - UNIFORMS****SECTION 1: GENERAL**

- a) A player must compete in a uniform representative of their school colours as outlined in these Regulations (R) School Colours, Team Name, Classification.
- b) The uniform must conform to uniform regulations as outlined in the applicable rulebook or as amended in the playing regulations.
- c) The first colour to be specified on the SDSSAA school colours chart (R) is the primary colour of team uniforms, and the second and third colours be the secondary colours of team uniforms.
- d) Where conflicts arise, the visiting team will be required to make appropriate accommodations to avoid the conflict.
- e) This policy will be in effect for all team sports other than curling and volleyball.
- f) The uniform sponsorship policy shall adhere to the current OFSAA uniform sponsorship guidelines and be included in this section.
- g) Failure to abide by these regulations will result in contravention of regulations and a Committee meeting.
- h) The intent of the regulation is to prohibit individuals and/or teams from advertising for sponsors on uniforms and equipment.

## **SECTION 2 - SDSSAA UNIFORM SPONSORSHIP POLICY**

All competitors are expected to dress for SDSSAA league and playoff games in uniforms that are neat, clean, conform to uniform requirements outlined in the Sport Committee Playing Regulations, and which maintain the integrity of the School's/Association's name, colours and logos. No sport club insignia on uniforms shall be permitted. A sport club is defined as a community, provincially or nationally based organization whose primary purpose is participation in organized competition in single or multi-sport programs.

A uniform is defined as a top, a bottom, warm-up T-shirt and a track suit.

Student-athletes must remain fully clothing in appropriate team uniform in the competitive area, and, use the designated locker room or change area to change to and from competitive attire..

## **SECTION 3: COMMERCIAL SPONSORSHIP CRITERIA**

Commercial sponsorship may be recognized on athletes' uniforms at SDSSAA league and playoff games provided the following criteria is met:

- the product and/or service provided by the sponsor must be commensurate with the philosophical practices and policies of the SDSSAA the school, the Association and the local Board of Education;
- only the same singular sponsor may be recognized on a team's set of uniforms; the manufacturer of the uniform may be recognized as the sponsor. If the manufacturer is not the sponsor, then the manufacturer's logo must be displayed very discreetly (i.e. smaller than 64 sq. cm. and not longer than 10cm.)
- these criteria must be met both on and in the immediate vicinity of the competitive area.

## **SECTION 4: COMMERCIAL SPONSORSHIP PLACEMENT GUIDELINES**

### **Singlets/Vests/Jerseys**

Where uniform tops have sleeves, recognition of the sponsor must appear on one of either the left or right sleeve. The maximum area to be covered by the advertising on the sleeve is 64 sq.cm. (maximum length 10 cm.). Uniform tops without sleeves may display sponsorship on the left or right breast of the uniform top. The maximum area to be covered by the advertising on the uniform top without a sleeve is 24 sq.cm. (maximum length 8 cm.).

### **Shorts/Bottoms**

One piece of advertising, similar in nature to that permitted on the top of the uniform, will be permitted on the left or right thigh. The maximum area to be covered by the advertising on the shorts/bottoms is 64 sq.cm. (maximum length 10 cm.).

**Warm-Up T-Shirts/Track Suits**

The permitted advertising on warm-up T-shirts and track suits will conform to the criteria for uniform tops and bottoms. Schools may choose whether to recognize sponsors on the sleeve or breast area of the uniform top. If the manufacturer's logo is discrete (i.e. smaller than 64 sq.cm. and not longer than 10 cm.), then the sponsor's name may be displayed on the warm-up T-shirt and/or track suit.

**Failure to abide by all aspects of this Section may result in forfeiture.**

Appendix “A”

**SDSSAA Formal Complaint Form**



Name: \_\_\_\_\_  
Name of Violator: \_\_\_\_\_  
Date Issued: \_\_\_\_\_  
Date of Incident: \_\_\_\_\_  
Sport: \_\_\_\_\_  
Location: \_\_\_\_\_  
Time: \_\_\_\_\_

Matter in Question:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Part of Constitution/Playing Regulations/Sport Gov Body Regulations Being Violated (Ex Code of Conduct):

\_\_\_\_\_  
\_\_\_\_\_

Injury or Consequence of Incident:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested Outcome:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ Coach Name	_____ P.E. Program Leader	_____ Principal Name
_____ Signature	_____ Signature	_____ Signature
_____ Coach E-mail	_____ P.E. Program Leader E-mail	_____ Principal E-mail

## **S.D.S.S.A./O.F.S.A.A. TRANSFER POLICY PROCEDURES**

### **1. TRANSFER POLICY**

All transfer students are ineligible for S.D.S.S.A.A. competition in all sports except flag football and slo-pitch and any non-relegation team sport where the school selects its division of choice and is as a result not eligible for N.O.S.S.A. or O.F.S.A.A. play, until approved by the S.D.S.S.A.A. Transfer Committee. Refer to item 5 below (Approval Procedure). The four categories under which a student may be ruled eligible for competition are listed in Part C of the Transfer Appeal Form.

### **2. STUDENT RESPONSIBILITY**

All students transferring to another school must complete Parts A, B and C of the attached S.D.S.S.A.A./O.F.S.A.A. Transfer Appeal Form. It is strongly recommended that this be completed prior to leaving the school. The student must take the form to the Principal and the Co-Curricular Physical Education program leader so that they can sign and complete Part D. Students who do not complete this form prior to transferring may jeopardize their athletic eligibility at the new school.

### **3. PROCEDURES - OUTGOING SCHOOL**

3.1 The outgoing principal or the principal's delegate and co-curricular department head are requested to sign Part D of the form and to indicate their acceptance or non-acceptance of the rationale for transfer. If the rationale is not accepted, the reason(s) should be entered in the comments section or attached to the form.

**Principals are requested to confirm:**

- 1) That the change of residence is permanent (if applicable).
- 2) That category 'd' requests are correct.

**Co-Curricular program leaders are requested to confirm:**

- 1) The sports played during the 12 months prior to transfer.
- 2) That the school or coach has no reason to object to this student competing next season.

3.2 A copy of the completed form should be retained in the physical education office for one year.

3.3 If completed prior to departure from former school, the form should be attached to the official school transfer forms that the student presents to the Principal of the new school.

### **4. PROCEDURES - RECEIVING SCHOOL**

4.1 When the principal or the principal's delegate of the moving school signs the form, he/she will be confirming that the rationale relating to a change of course/program or change of permanent residence is correct.

4.2 The Appeal Form should then be submitted to the co-curricular program leader.

4.3 The Co-Curricular program leader will submit all requests for transfer eligibility to the Athletic Administrator by the end of the second week of school in September or upon receipt of the appeal form when the student transfers during the year.

## TRANSFER APPEAL FORM (cont'd from page 1)

### 5. APPROVAL PROCEDURE

- 5.1 The Athletic Administrator will review and approve, if appropriate, the category 'a', 'b' and 'd' (i) requests, as well as requests for eligibility in sports that do not advance to N.O.S.S.A./O.F.S.A.A.
- 5.2 The Transfer Committee will review and approve, if appropriate, category 'c', 'd' (ii), (iii) or (iv) requests that have outgoing principal and program leader approval and meet the conditions established by O.F.S.A.A. and the local transfer committee. These reviews will be scheduled to coincide with O.F.S.A.A. hearing dates.
- 5.3 All other requests will be handled by the committee at one of three scheduled meetings. These dates will be approved at the June Association meeting.
- 5.4 The documents listed below will be required to support transfer applications that: (i) do not receive outgoing school support, or, (ii) fall under category 'c', 'd' (ii), (iii) or (iv). A hearing may be called to review documentation if deemed necessary. The student requesting eligibility may be required to attend this meeting and may be accompanied by his program leader, coach or parent if deemed necessary.

#### DOCUMENTATION REQUIRED TO SUPPORT APPEALS DESCRIBED ABOVE:

<i>Applying Under</i>	<i>Timetable</i>	<i>Transcript</i>	<i>Court Order</i>	<i>IPRC Letter</i>	<i>Letters of Explanation or Support</i>	<i>Proof of * Guardianship</i>	<i>Proof of Residence See Note 9</i>
Section (a) (i)						X	X
Section (a) (ii)					X	X	X
Section (a) (iii)	X	X					
Section (a) (iv)	X	X			X		
Sect (b) (i)-(iii)	Confirmation from official at previous school of sports played.						
Section (c) (i)	X	X		X			
Section (c) (ii)	X	X			X		
Section (c) (iii)	X	X			X		
Section (c) (iv)	X	X			X		
Section (d) (i)	X	X			X		
Section (d) (ii)	X	X	X		X	X	X
Sect (d)(iii)-(vi)	X	X			X		

\* if applicable (court document required). Any other pertinent documents are welcome.

\* a(iv) letter of support must be validated from a senior administrator of the school board.

**TRANSFER APPEAL FORM (cont'd from page 2)****5. APPROVAL PROCEDURE (cont'd)**

- 5.5 After a decision has been rendered by the SDSSAA transfer committee, the Athletic Administrator will fax it to the program leader by the day after receiving the request or the day after the meeting.
- 5.6 The program leaders from both schools involved with the transfer have the right to be present at a transfer appeals so that all perspectives may be considered.
- 5.7 Requests to sign outgoing transfer application forms, where applicable, should be honoured within three school days of receipt. If after this time, the signed forms have not been received by the incoming school, they may request that the Athletic Administrator or the SDSSAA transfer committee chairperson intercede on their behalf. If the reasons provided for the delay are not germane to the category of transfer selected, then the athletic administrator may process it without delay in accordance with transfer committee guidelines.

**6. DISTRIBUTION OF ELIGIBILITY SUMMARY**

- 6.1 The Athletic Administrator shall maintain a summary list of all transfer requests. This list will be circulated to all Co-Curricular Program Leaders at each of the S.D.S.S.A.A. Association Dinner meetings, and will be updated regularly on the S.D.S.S.A.A. website.
- 6.2 A copy of all S.D.S.S.A.A./O.F.S.A.A. Transfer Appeal Forms and documentation will be kept on file in the Athletic Administrator's office for a period of two years.



**S.D.S.S.A.A./O.F.S.A.A. TRANSFER APPEAL FORM****PART A - STUDENT INFORMATION** (Please Print)

For School Year 20\_\_\_\_ - \_\_\_\_

Name: \_\_\_\_\_ Birthdate (D/M/Y): \_\_\_\_\_ Age last Jan 1st: \_\_\_\_\_

**Schools:** List all high schools attended in reverse order, starting with the school you are transferring to. Use the T/S column to indicate whether each school was semestered (S) or traditional (T) when attended.

	School	Date of Entry	T/S	City (if not local)
Present:	_____	_____	_____	_____
Previous (1):	_____	_____	_____	_____
Previous (2):	_____	_____	_____	_____

**Residence:** List all addresses used during your high school career, together with occupancy dates. In each circumstance, indicate if the address given is/was the same for parent(s) or legal guardian(s).

	Address (include city/town, postal code, ph #)	Date In	Date Out	Living with (mother, father, legal guardian, other) Please specify
Going To:	_____	_____	n/a	_____
Present:	_____	_____	_____	_____
Previous:	_____	_____	_____	_____

Month/Year of Entry into Gr 9: \_\_\_\_\_ # of credits earned as of last June: \_\_\_\_\_ # of credits earned Semester I this year: \_\_\_\_\_

My current timetable, listed by course and code, is as follows. If in a semestered school, indicate which courses will be taken in Semester I and which in Semester II:

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List the sports played at the inter-school level during the **12 months prior** to transfer (registration at new school):

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**PART B - STUDENT'S RATIONALE FOR ELIGIBILITY**


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(attach separate sheet if necessary)

**To the best of my knowledge, the information on pages 5.2(c) and (d) is accurate. Any student submitting falsified information on this form will be deemed ineligible for twelve (12) months from the date of the transfer.**

Student's Signature: \_\_\_\_\_ Parent's Signature: \_\_\_\_\_

**S.D.S.S.A.A./O.F.S.A.A. TRANSFER APPEAL FORM****PART C - APPEAL BASED ON (Please check the correct box)**

Before determining the section of the Transfer Policy under which your appeal will be made, read the entire Policy, {pages 29-31 of the S.D.S.S.A.A. Handbook} carefully so as to ensure that you are appealing under the appropriate section and that you are able to provide the documentation required (if proceeding to appeal).

Every student who has been registered from another school within the previous twelve (12) months is ineligible for SDSSAA-sanctioned events leading to OFSAA championships, unless he/she appeals and is deemed eligible by the SDSSAA transfer appeal committee under one of the four following sections:

- ☐ (a) (i) There has been an accompanying change in permanent residence by the student and his/her immediate family to the designated school from any system (public, catholic or independent) according to school board boundaries (or is the closest school in the student's choice of school system to the student's home if no school boundaries exist). The student must have moved out of the school board boundaries of the sending school, or if the sending school has no school board boundaries, the receiving school must be closer to the student's new permanent residence than the sending school (see Note 6). Immediate family is the parent(s) or the student's legal guardian as determined by a court of competent jurisdiction. The student and his/her immediate family must completely and permanently move from the former residence. The student must provide evidence/documentation confirming that they are residing in a new permanent residence, and evidence/documentation that they have completely and permanently moved from the former residence. See Note 8.
- ☐ (ii) The student has transferred to an Ontario school from outside Canada and outside the United States and is attending the designated school in their choice of system (public, catholic or independent) according to school board boundaries; or is attending the closest school in the student's choice of system to the student's home if no school boundaries exist; or is attending a school assigned by the school board. See Note 6.
- ☐ (iii) The student has transferred as a result of the closure of his/her former school and is attending the school designated by the School Board.
- ☐ (iv) The student has transferred as a result of a board designated placement (ie. Demitted from a program, personal safety, completed expulsion program) and is attending that designated school. The appeal must be accompanied by documentation from the school or school board confirming the designation.
- ☐ (b) (i) the student did not participate in any sports at the interschool level for twelve months prior to the date of transfer. Written confirmation from the vice principal, principal, department head, or the athletic director at the previous school is required. Students in their first year of grade 9 may not apply under this section.  
OR
- ☐ (ii) The student accepts his/her ineligibility under the Transfer Policy, but requests eligibility for the sports he/she did not participate in at the interschool level for the twelve months prior to the date of transfer. Written confirmation from the vice principal, principal, department head, or athletic director at the previous school is required. Students in their first year of grade 9 may not apply under this section.
- ☐ (iii) The student transferred to another school for a period of less than one school year and is returning to the school he/she attended prior to the transfer. The student must not have participated in any sports at the interschool level while attending the other school. Written confirmation from the vice principal, principal, department head or athletic director at the previous school is required.
- ☐ (c) (i) The student has been placed in a school by an I.P.R.C. (Identification, Placement and Review Committee) decision. The Federation's Board of Reference shall require and receive a letter from the principal of the school from which the student has transferred, stating the reason for the placement of the student by I.P.R.C.
- ☐ (ii) The student has transferred from an independent school to a public or catholic school as the result of an educational exceptionality which the independent school was unsuccessful in accommodating. In such cases, the student was unable to access the I.P.R.C. process (Identification, Placement and Review Committee). The appeal must be accompanied by the following information: a psycho educational assessment diagnosing an educational exceptionality; documentation from the independent school demonstrating the strategies used to attempt to accommodate the educational exceptionality; and documentation from the receiving school confirming additional and/or new methods being provided to accommodate the educational exceptionality, which were not being provided at the sending school.

**S.D.S.S.A.A./O.F.S.A.A. TRANSFER APPEAL FORM**

- (c) (iii) The student has completed an English Language Learner or English Dialect Learner program, and as a result, the school board is requiring the student to transfer to their designated school. The student must transfer by the beginning of the school year following completion of the program, and must provide documentation from the school board confirming completion of the English Language Learner or English Dialect Learner program and confirming the student has been placed in his/her designated school.
  - (iv) The student has transferred to a French Language school and has a parent/guardian who is a rights holder or has been admitted to a French-language school pursuant to a school board admission committee process. The French-language school shall provide evidence of their admission. See note 10.
- (d) The student:
- (i) has transferred prior to their grade 10 year for exceptional personal, social or academic reasons. The appeal must be accompanied by documentation from the sending school's administration and/or independent sources to confirm the exceptional reasons. The student must attend the next closest school (of their choice of school system) to their home residence if remaining in the same system. If changing systems, the student must attend the designated school according to school board boundaries (or the closest school to the student's home residence if no school boundaries exist).
  - (ii) has changed residence to live with a custodial parent for exceptional personal reasons or the student has changed residence to live with a new court-appointed legal guardian for exceptional personal reasons. Documentation showing that there was just cause for the move must accompany the appeal. The student must attend the designated school from any system (public, catholic, or independent) according to school board boundaries (or the closest school in the student's choice of school system to the student's home residence if no school boundaries exist).
  - (iii) has transferred to remove him/herself from an abusive home environment. Documentation detailing the abusive situation shall be provided by the applicant from the sending school, psychologists, social worker, medical doctor or police, as the case may be. (All documentation will be reviewed respecting confidentiality.) The student must attend the designated school from any system (public, catholic, or independent) according to school board boundaries (or the closest school in the student's choice of school system to the student's home residence if no school boundaries exist). See note 6.
  - (iv) has been forced to leave an independent school specifically due to financial hardship. The appeal must include the following information: documentation confirming change in tuition fees; documentation regarding family requests for bursary assistance to meet financial hardship; documentation regarding significant changes in the financial situation of the family; and, confirmation that the student will be attending the designated school in their home catchment area. The student must attend the next closest school (of their choice of school system) to their home residence if remaining in the same system. If changing systems, the student must attend the designated school according to school board boundaries (or the closest school to the student's home residence if no school boundaries exist).
  - (v) was the victim of bullying and after attempts to resolve the issue the sending school agreed that it was in the best interests of the student to transfer schools. The appeal must be accompanied by the following information: documentation from the sending school's administration or the police, confirming the seriousness and frequency of the bullying, including a description of the incidents and dates; documentation from the sending school's administration describing the strategies put in place to resolve the bullying and the reasons the strategies did not succeed; and a letter from the sending school's administration in support of the transfer. The student must attend the next closest school (of their choice of school system) to their home residence if remaining in the same system. If changing systems, the student must attend the designated school according to school board boundaries (or the closest school to the student's home residence if no school boundaries exist).
  - (vi) The student has transferred schools as a result of the recommendation of a regulated mental health professional with education and training to assess, diagnose, and treat mental health conditions (psychiatrist, psychologist, and/or clinical psychiatric nurse). Prior to transferring, the student must have been diagnosed with a mental health condition and be undergoing treatment by the regulated mental health professional. Documentation must be provided by the mental health professional confirming the student is receiving treatment and requires a change in schools to assist with their recovery. Unless otherwise confirmed in writing by the mental health professional, the student must attend the next closest school to their home residence if remaining in the same system. If changing systems, the students must attend the designated school according to school board boundaries (or is the closest school to the student's home residence if no school boundaries exist).

## S.D.S.S.A.A./O.F.S.A.A. TRANSFER APPEAL FORM

**Notwithstanding any of the above, no student may participate in the same sport for more than one school in the same League or municipality in the same school year unless the student is ruled eligible by SDSSAA's Transfer Committee under subsection (a) of the Transfer Policy. Participate means competing in exhibition games and invitational tournaments/events, not just league play.**

### Notes:

1. Once a student has changed schools, he/she is considered a transfer student and even if he/she returns to a school, he/she must comply with the Transfer Policy.
2. The word "participate" in section (b) of the Transfer Policy means competing for your school in that activity. This includes exhibition games and invitational tournaments/events, not just league play.
3. The SDSSAA Transfer Appeal Committee will not consider as reasons for transfer: (i) The relative ranking of schools or the differences in delivery of courses with the same Ministry course codes; (ii) That a sport or team is no longer offered at the previous school.
4. Students moving from a school in a strike/lock-out area are ineligible for all sports played in the previous 12 months from their date of entry into the new school.
5. Students who attended an alternative school or alternative program who are returning to the school they attended prior to the alternative school or alternative program, are not considered transfer students provided they did not play sports while at the alternative school or alternative program.
6. Driving distance shall be used to determine the closest school to a student's home residence.
7. Students transferring from other provinces, states or countries are ineligible for SDSSAA/OFSAA competition if they have graduated from high school or equivalent, or if they have used their years of athletic eligibility in the province, state or country from which they are transferring. This does not apply to students who have graduated in the previous school year from secondary school in Quebec, provided they meet one of the criteria for eligibility in sections a – d of the transfer policy.
8. When applying under section (a)(i), the student must provide evidence/documentation confirming that he/she and their immediate family are residing in a new permanent residence and that they have completely and permanently moved from the former residence. When applying under section d(ii) of the policy the student must provide evidence/documentation confirming that they are residing in a new permanent residence. In both cases, such evidence/documentation may include:
  - telephone and utility service operative at the new residence
  - telephone and utility service disconnected at the former residence
  - real estate documents indicating and verifying a change of residence (e.g., sale and purchase);
  - parents'/court-appointed guardians' property tax bill listing the new residence;
  - insurance slip for home and auto insurance;
  - school documentation showing that sibling(s) attend local elementary school and/or the same high school as the transferring student;
  - Any other documentation that is requested which establishes the student and his/her immediate family is living at the new residence.
  - For a(ii) only, students may provide documentation confirming they have been processed by the school board's assessment centre.

### **Production of evidence/documentation described above does not guarantee eligibility.**

9. Prep/elite teams fall into two categories: **a school prep/elite team** and a **non-school prep/elite team**. A school prep/elite team is a team that represents the school in competition and/or is under the oversight of the school administration. If a student participates for a school prep/elite team, and then that student transfers schools, he/she may not apply under section b (i), and he/she is considered to have participated in the prep/elite team sport at the interschool level if applying under section b (ii) or b (iii).
10. A French-language school means a school within the French-language public district school board or a French-language separate district school board. Evidence must confirm the parent/guardian is French-language rights holder or the student has passed the school board admission test.
11. Refugee students, arriving to Ontario, are not considered transfer students and are eligible for all sports within the first two years from their date of entry into school. Refugees are defined as those students who have been forced to leave their country to escape war, persecution, or natural disaster.

S.D.S.S.A.A./O.F.S.A.A. TRANSFER APPEAL FORM

PART D - SCHOOL/PRINCIPALS' CONFIRMATION OF STUDENT'S RATIONALE  
Outgoing School: Please refer to item 3.1 of the attached policy procedures for information re: confirming rationale.

Principal: \_\_\_\_\_ Acceptable ☐ Not Acceptable ☐ Date: \_\_\_\_\_

Program Leader: \_\_\_\_\_ Acceptable ☐ Not Acceptable ☐ Date: \_\_\_\_\_

Comments (attach separate page If necessary):

Receiving Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Comments (attach separate page If necessary):